



**HENFIELD PARISH
COUNCIL**

The Henfield Hall
Henfield
West Sussex
BN5 9DB

Kevin Wright
Parish Clerk

Office Hours:
Tuesday Thursday and
Friday 10am – 1pm.
Wednesday 10am – 3pm.

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30th October 2019

**FOA: Norman Kwan,
Senior Neighbourhood Planning Officer,
Horsham District Council,
Parkside,
Chart Way,
Horsham,
West Sussex.
RH12 1RL**

Dear Norman,

In accordance with Regulation 15 of the Neighbourhood Planning (General) Regulations (as amended) 2012, Henfield Parish Council as the qualifying body, (Designated for the Whole of the Parish Area, including that part of Small Dole that falls within the Henfield Parish) formally submit its Submission Draft of the Henfield Neighbourhood Plan for a six-week Consultation and subsequent examination.

It is considered the Henfield Neighbourhood Plan meet the requirements of Paragraph 8 of Schedule 4B to the 1990 Act.

Please note the following documents submitted are as follows:

Submission Henfield Neighbourhood Plan 22nd October 2019
Sustainability Appraisal/Strategic Environmental Assessment 6th June 2019
Sustainability Appraisal/Strategic Environmental Assessment Non-Technical Summary 6th June 2019
Sustainability Appraisal Addendum 22nd October 2019
Basic Conditions Statement 22nd October 2019
Consultation Statement 22nd October 2019
Henfield Parish Design Statement (Revised 2019)

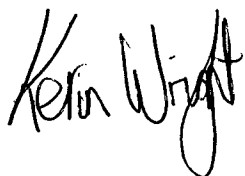
List of Evidence Based Documents

The list below contains all those documents collected and reviewed in the process of preparing this report. All are available to review via the Henfield Parish Council website and on the Henfield Hub.

Henfield Community Action Plan (2015-2019)
Henfield Parish Design Statement (Revised 2019) appended to the Henfield Neighbourhood Plan
Closing Report for the Housing and Development Focus Group (28.5.19)
Closing Report for the Environment and Countryside Focus Group (28.5.19)
Closing Report for the Communities Facilities and Infrastructure Focus Group (28.5.19)
Closing Report for the Transport and Traffic Focus Group (28.5.19)
Closing Report for the Local Economy Focus Group (28.5.19)
Closing Report for the Small Dole Focus Group (28.5.19)
AECOM Henfield Parish Council Housing Needs Assessment Final Report (October 2017)
Henfield Parish Council AiRS Housing Needs Survey (2014)
Henfield Neighbourhood Plan Site Assessment Report (Version for Reg. 15 Submission Oct 2019)
Henfield Neighbourhood Plan (2019 -2031) Parish Council State of the Parish Report (14.2.18)
Henfield Parish Council Playing Field Strategy (March 2014)
SA/SEA Scoping Report (March 18)
SA/SEA (6 June 2019)
SA/SEA Non-Technical Summary (6 June 2019)
SA Addendum (22 October 2019)
HDC Henfield Conservation Area Appraisal and Management Plan (January 2018)

Please feel free to contact the Parish Office should you require any further information at this stage.

Yours sincerely,



Kevin Wright
Clerk – Henfield Parish Council