

You, Henfield Parish Council and the General Data Protection Regulations (GDPR)

On 25th May 2018 the General Data Protection Regulations (GDPR) came into force across the whole of the EU, including the UK.

This new law has been put in place to give you a clearer understanding of how and why your data is collected, how it is stored, for how long and how it is disposed of.

Your personal information will have been obtained by Henfield Parish Council for contractual purposes. While in our employment information it is held securely in the Parish Office.

In order to process your pay your data is processed via Third Party GDPR compliant companies - A&B Matters Ltd and Barclays online banking.

You may access your own information at any time.

Staff information will be retained for a minimum of six years to comply with financial laws. If you are a member of our pension scheme then this information is also held by our Pension Administrators.

This information is legally held by them and Henfield Parish Council until your death in order to ensure that pension payments are maintained.

After this time your information is disposed of securely.

We do not collect information about you from any other sources. We do not use your information to create a 'profile' about you.

We keep your information in the secure environment of Henfield Parish Office and access is restricted. All computers are password protected.