

HENFIELD PARISH COUNCIL

BUDGET REPORT 2024/2025

EXPENDITURE

Month 12 - 100% of the Year Completed

FINANCE RISK AND CHANGE GOVERNANCE	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
	<u>2024/25</u>	<u>2024/25</u>	<u>SPEND</u>
Community Bus	4,000	4,000	100.0%
Remembrance Day	1,100	1,003	91.2%
Postage	60	21	34.3%
Employment Costs	190,000	187,153	98.5%
Payroll Charges	650	600	92.3%
Subscriptions	2,800	2,728	97.4%
Computers	4,000	4,238	105.9%
Telephones	900	956	106.3%
F R C Miscellaneous	2,750	43,273	1573.6%
Chairman's Allowance	100	0	0.0%
Training	1,000	438	43.8%
Travel & Subsistence	75	27	35.4%
Insurance	4,000	2,975	74.4%
Photocopier Charges	2,200	2,312	105.1%
Henfield Hall Maintenance Charges	6,500	8,728	134.3%
Henfield Hall Bookings	2,500	1,722	68.9%
Henfield Hall Parish Office Rent *	9,050	12,478	115.0%
Henfield Hall Museum Rent *	4,550		
Internal/External Audit Fees	1,300	1,100	84.6%
Members Allowance	4,000	3,617	90.4%
Community Partnership Grant	750	750	100.0%
Council Van	2,200	14,384	653.8%
Legal & Regulatory Costs	3,000	1,099	36.6%
SUB TOTAL - FRC	£247,485	£293,599	118.6%

*Parish Office & Museum Rent Paid Together

BUDGET REPORT 2024/2025
Month 12 - 100% of the Year Completed

RECREATION & OPEN SPACES	<u>BUDGET</u> 2024/25	<u>ACTUAL</u> 2024/25	<u>%</u> SPEND
Ground Maintenance (Grass Cutting)	6,500	4,756	73.2%
Playing Field Maintenance	6,500	0	0.0%
Rothery	3,850	3,493	90.7%
Wantley Field	0	120	0.0%
Trees Management	2,000	1,158	57.9%
General Expenditure	1,500	1,093	72.8%
Works Officer Equipment	3,000	3,060	102.0%
Henfield Trails & Footpaths	1,000	300	30.0%
Nature Recovery & Support	2,000	926	46.3%
Storage Container Rental	3,000	3,629	121.0%
Sub Total - Open Spaces	£29,350	£18,536	63.2%

CHILDREN & YOUNG PEOPLE	<u>BUDGET</u> 2024/25	<u>ACTUAL</u> 2024/25	<u>%</u> CHANGE
Recreational Equipment & Skate Park	6,000	4,977	83.0%
Annual Playground Inspection	450	394	87.6%
Premises Lease	12,000	0	0.0%
Youth Projects	10,000	5,828	58.3%
Youth Activities	1,000	945	94.5%
Sub Total - C & Y P	£29,450	£12,144	41.2%

VILLAGE AMENITIES	<u>BUDGET</u> 2024/25	<u>ACTUAL</u> 2024/25	<u>%</u> SPEND
Street Lighting	5,750	5,750	100.0%
Leisure Centre Maintenance/Car Park	250	0	0.0%
Public Conveniences	16,000	15,467	96.7%
Hanging Baskets, Flower Beds & Verges	7,000	5,755	82.2%
Dog Bins	1,250	1,147	91.7%
Litter Picking	9,000	7,036	78.2%
High Street Christmas Lights	3,000	11,348	378.3%
Village Amenities General Expenditure	1,500	3,367	224.4%
Community Payback	2,000	16	0.8%
Cemetery	12,750	16,936	132.8%
Community Speedwatch	400	0	0.0%
Link Road Lights	4,500	5,768	128.2%
Sub Total - Village Amenities	£63,400	£72,589	114.5%

BUDGET REPORT 2024/2025**Month 12 - 100% of the Year Completed****EXPENDITURE**

	<u>BUDGET</u> 2024/25	<u>ACTUAL</u> 2024/25	<u>%</u> <u>SPEND</u>
Museum	£400	£645	161.3%
TOTAL EXPENDITURE	£370,085	£397,513	107.4%

PROVISION

	<u>BUDGET</u> 2024/25	<u>ACTUAL</u> 2024/25	<u>%</u> <u>SPEND</u>
Total Provisions For Reserves **	£36,000	£36,000	100.0%

EXPENDITURE AND PROVISIONS	£406,085	£433,513	106.8%
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** See Breakdown of the Provisions the Bottom of This Report

Month 12 - 100% of the Year Completed

<u>BUDGET REPORT 2024/2025</u> <u>INCOME</u>	<u>BUDGET</u> 2024/25	<u>ACTUAL</u> 2024/25	<u>%</u> <u>ACTUAL</u>
Museum	400	276	69.0%
Cemetery	18,000	23,370	129.8%
Environmental Cleaning Grant H D C	17,750	17,782	100.2%
Football Club	4,000	3,030	75.8%
Cricket Club	350	450	128.6%
Kings Field Trust	1,900	1,900	100.0%
Interest	3,500	11,435	326.7%
Other Income	500	5,785	1156.9%
WSCC SLA Grant	1,000	1,000	0.0%
Precept	348,685	348,685	100.0%
Community Infrastructure Levy	7,500	7,946	105.9%
Car Charging Point	2,500	4,516	180.6%
Children & Young People	0	400	0.0%
TOTAL GROSS INCOME	£406,085	£426,574	105.0%

	2023/24	2024/25
Sec. 137 Expenditure (Net)	£10,212	£8,153

£10.81 per elector - £51,477 (2024/25)

Based on 4,762 Electors

£9.93 per elector - £46,979 (2023/24)

Based on 4,731 Electors

Section 137 Local Government Act 1972 Allows Council To Spend Up To £10.81

Per Elector On Projects Not Authorised By Other Powers

Tax base (Band D equivalent)	2,726	
PRECEPT PER PROPERTY	127.92	(Band D equivalent)

RESERVES - AT 31st MARCH 2025		CAP
VILLAGE AMENITIES		
Bus Shelter/Public Toilets	1,558	5,000
Cemetery	8,282	20,000
Leisure Centre Car Park	13,666	40,000
Street/Christmas Lights	1,956	10,000
Traffic Control/Speed Indicators	1,200	2,500
TOTAL	26,662	77,500
RECREATION & OPEN SPACES - TOTAL		
Playing Fields	27,350	40,000
Safe Routes, Footpaths & Bridleways	3,500	15,000
Trees Management	8,448	7,500
Trails	5,122	5,000
TOTAL	44,420	67,500
PARISH COUNCIL OPS - TOTAL		
Office Refurbishments	4,513	5,000
Planning & Legal Costs	9,300	15,000
Council Van/Trailer	2,415	10,000
TOTAL	16,228	30,000
COMMUNITY FACILITIES/EVENTS - TTL		
Community Events	6,427	5,000
Museum Improvements	3,725	5,000
Community Buildings & Infrastructure	49,315	180,000
Elections	6,000	6,000
Community Infrastructure Levy	21,970	-
TOTAL	87,437	196,000
CHILDREN & YOUNG PEOPLE - TOTAL		
Recreation Equipment & Skate Park	5,106	15,000
Youth Services	11,500	15,000
TOTAL	16,606	30,000
Total Allocated Reserves	£191,353	
Total General Reserves	£204,321	
TOTAL RESERVES	£395,674	

**There is an outstanding loan of £40,000 owed by the Henfield Youth Club. This was taken out in July 2004.

***The Provisions were transferred from the General Reserve to the Allocated Reserves on 18th April 2024.

BANK BALANCES - AT 31st MARCH 2025	
BARCLAYS CURRENT	£11,437
HSBC	£90,463
PETTY CASH	£38
BARCLAYS BUSINESS PREMIUM ACCOUNT	£56,022
NAT WEST LIQUIDITY MANAGER 95 DAY	£81,424
THE CHARITY BANK	£77,639
UNITY TRUST BANK	£78,484
TOTAL	£395,507

PROVISIONS (BREAKDOWN)	BUDGET 2024/25	ACTUAL 2024/25
VILLAGE AMENITIES		
Bus Shelter/Public Toilets	500	500
Cemetery	5,000	5,000
Leisure Centre Car Park	3,200	3,200
Street/Christmas Lights	2,200	2,200
Traffic Control/Speed Indicators	100	100
TOTAL	11,000	11,000
RECREATION & OPEN SPACES		
Playing Fields	1,500	1,500
Safe Routes, Footpaths & Bridleways	500	500
Tree Management	3,000	3,000
Trails	0	0
TOTAL	5,000	5,000
PARISH COUNCIL OPERATIONS		
Office Refurbishments	500	500
Planning & Legal Costs	500	500
Council Van/Trailer	3,000	3,000
TOTAL	4,000	4,000
COMMUNITY FACILITIES & EVENTS		
Community Events	2,000	2,000
Museum Improvements	500	500
Community Buildings & Infrastructure	10,000	10,000
TOTAL	12,500	12,500

CHILDREN & YOUNG PEOPLE		
Youth Services	500	500
Recreation Equipment & Skate Park	3,000	3,000
TOTAL	3,500	3,500
Sub Total - Reserves	£36,000	£36,000

