

HENFIELD PARISH COUNCIL

BUDGET REPORT 2022/2023

EXPENDITURE

Month 7 - 58.3% of Year Completed

FINANCE RISK AND CHANGE GOVERNANCE	<u>BUDGET</u> <u>2022/23</u>	<u>ACTUAL</u> <u>2022/23</u>	<u>%</u> <u>SPEND</u>
Community Bus	4,000	2,000	50.0%
Remembrance Day	1,000	146	14.6%
Postage	60	53	89.1%
Employment Costs	146,000	79,839	54.7%
Payroll Charges	650	300	46.2%
Subscriptions	2,500	2,333	93.3%
Computers	4,500	1,933	43.0%
Telephones	1,100	490	44.5%
F R C Miscellaneous	2,000	12,606	630.3%
Chairman's Allowance	100	75	75.0%
Training	1,500	195	13.0%
Travel & Subsistence	150	58	38.4%
Insurance	2,700	2,793	103.5%
Photocopier Charges	2,300	1,776	77.2%
Henfield Hall Maintenance Charges	7,000	2,400	34.3%
Henfield Hall Bookings	2,300	962	41.8%
Henfield Hall Parish Office Rent *	7,225	5,425	50.0%
Henfield Hall Museum Rent *	3,625		
Internal/External Audit Fees	1,200	953	79.4%
Members Allowance	4,000	1,688	42.2%
Community Partnership Grant	750	750	100.0%
Council Van	2,000	797	39.9%
Legal & Regulatory Costs	1,500	2,241	149.4%
SUB TOTAL - FRC	£198,160	£119,814	60.5%

*Parish Office & Museum Rent Paid Together

BUDGET REPORT 2022/2023**Month 7 - 58.3% of Year Completed**

RECREATION & OPEN SPACES	<u>BUDGET</u> 2022/23	<u>ACTUAL</u> 2022/23	<u>%</u> <u>SPEND</u>
Recreational Equipment	1,000	1,189	118.9%
Annual Playground Inspection	450	350	77.8%
Ground Maintenance (Grass Cutting)	6,500	3,732	57.4%
Playing Field Maintenance	6,500	4,365	67.2%
Rothery	3,600	2,324	64.5%
Wantley Field	130	0	0.0%
Trees	4,000	4,885	122.1%
General Expenditure	1,250	863	69.0%
Works Officer Equipment	3,000	413	13.8%
Henfield Trails & Footpaths	2,500	0	0.0%
Litter Picking	9,000	5,009	55.7%
Wildlife Planting	1,000	1,000	100.0%
Storage Container Rental	2,750	1,529	55.6%
Sub Total - Open Spaces	£41,680	£25,658	61.6%

BUDGET REPORT 2022/2023**Month 7 - 58.3% of Year Completed**

VILLAGE AMENITIES	<u>BUDGET</u> 2022/23	<u>ACTUAL</u> 2022/23	<u>%</u> <u>SPEND</u>
Street Lighting	4,000	1,293	32.3%
Leisure Centre Maintenance/Car Park	250	0	0.0%
Public Conveniences	10,000	6,771	67.7%
Hanging Baskets, Flower Beds & Verges	7,000	2,936	41.9%
Dog Bins	1,250	643	51.4%
High Street Christmas Lights	2,200	1,697	77.2%
Village Amenities General Expenditure	500	1,608	321.7%
Cemetery	10,700	16,390	153.2%
Community Speedwatch	400	121	30.3%
Link Road Lights	2,000	1,436	71.8%
Sub Total - Village Amenities	£38,300	£32,896	85.9%

BUDGET REPORT 2022/2023**Month 7 - 58.3% of Year Completed****EXPENDITURE**

	<u>BUDGET</u> 2022/23	<u>ACTUAL</u> 2022/23	<u>%</u> <u>SPEND</u>
Museum	£400	£2,351	587.8%
EXPENDITURE SUB-TOTAL	£278,540	£180,720	64.9%

PROVISION

	<u>BUDGET</u> 2022/23	<u>ACTUAL</u> 2022/23	<u>%</u> <u>SPEND</u>
Total Provisions For Reserves **	35,865	35,865	100.0%

** See Breakdown of the Provisions the Bottom of This Report

Month 7 - 58.3% of Year Completed

BUDGET REPORT 2022/2023	<u>BUDGET</u> 2022/23	<u>ACTUAL</u> 2022/23	<u>%</u> <u>ACTUAL</u>
INCOME			
Museum	400	1,102	275.5%
Cemetery	12,000	9,580	79.8%
Environmental Cleaning Grant H D C	15,500	15,469	99.8%
Commons Committee	0	0	0.0%
Football Club	4,000	2,932	73.3%
Cricket Club	350	350	100.0%
Kings Field Trust	2,300	0	0.0%
Interest	50	157	313.6%
Other Income	500	5,585	1116.9%
WSCC SLA Grant	750	750	0.0%
Precept	277,355	277,355	100.0%
Community Infrastructure Levy	0	3,760	0.0%
Car Charging Point	1,200	2,045	0.0%
TOTAL GROSS INCOME	£314,405	£319,084	101.5%

	2021/22	2022/23
Sec. 137 Expenditure (Net)	£9,388	£6,259

£8.82 per elector - £42,257 (2022/23)

Based on 4,791 Electors

£8.41 per elector - £40,679 (2021/22)

Based on 4,837 Electors

Section 137 Local Government Act 1972 Allows Council To Spend Up To £8.82

Per Elector On Projects Not Authorised By Other Powers

Tax base (Band D equivalent)	2,741
PRECEPT PER PROPERTY	101.19 (Band D equivalent)

RESERVES - AT 31st OCTOBER 2022		CAP
Bus Shelter/Public Toilets	558	5,000
Cemetery	3,000	15,000
Leisure Centre Car Park	8,466	40,000
Street/Christmas Lights	6,354	10,000
Traffic Control/Speed Indicators	1,000	5,000
VILLAGE AMENITIES	19,378	
Playing Fields	27,550	40,000
Recreation Equipment & Skate Park	9,254	10,000
Safe Routes, Footpaths & Bridleways	3,000	15,000
Tree Management	5,500	5,000
Trails	5,382	5,000
RECREATION & OPEN SPACES	50,686	
Office Refurbishments	3,513	5,000
Retirement Payments	0	5,000
Planning & Legal Costs	7,800	15,000
Council Van/Trailer	9,385	10,000
PARISH COUNCIL OPERATIONS	20,698	
Community Events (inc Summer Fayre)	4,227	2,000
Museum Improvements	2,695	5,000
Community Buildings & Infrastructure	51,115	-
Neighbourhood Plan Review	0	500
Elections	6,000	6,000
Community Infrastructure Levy	9,004	-
COMMUNITY FACILITIES & EVENTS	73,041	
Youth Services	11,000	10,000
CHILDREN & YOUNG PEOPLE	11,000	
Total Allocated Reserves	£174,803	
Total General Reserves	£148,078	
TOTAL RESERVES	£322,881	

**There is an outstanding loan of £40,000 owed by the Henfield Youth Club. This was taken out in July 2004.

BANK BALANCES - AT 31st OCTOBER 2022	
BARCLAYS CURRENT	£22,587
HSBC	£271,483
BARCLAYS MEMORIAL FIELD	£0
BARCLAYS LINK ROAD	£0
PETTY CASH	£38
BARCLAYS BASE RATE	£54,467
NAT WEST BUSINESS RESERVE	£75,348
TOTAL	£423,923

PROVISIONS (BREAKDOWN)	<u>BUDGET</u> 2022/23	<u>ACTUAL</u> 2022/23
Bus Shelter/Public Toilets	500	500
Cemetery	2,500	2,500
Leisure Centre Car Parks & Link Road	3,200	3,200
Street/Christmas Lights	1,200	1,200
Traffic Control/Speed Indicators	500	500
VILLAGE AMENITIES	7,900	7,900
Playing Fields	1,500	1,500
Recreation Equipment & Skate Park	1,750	1,750
Safe Routes, Footpaths & Bridleways	1,500	1,500
Trails	0	0
RECREATION & OPEN SPACES	4,750	4,750
Office Refurbishments	2,000	2,000
Retirement Payments	500	500
Planning & Legal Costs	1,000	1,000
Council Van/Trailer	2,000	2,000
PARISH COUNCIL OPERATIONS	5,500	5,500
Museum Improvements	0	0
Youth Services	515	515
Community Buildings & Infrastructure	17,200	17,200
COMMUNITY FACILITIES & EVENTS	17,715	17,715
Sub Total - Reserves	£35,865	£35,865

BUDGET VARIANCES WITH CLARIFICATION

FINANCE RISK & CHANGE GOVERNANCE	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
Subscriptions	2,500	2,333	93.3%
<i>Annual subscription of 2,043 paid to WSALC/NALC</i>			
F R C Miscellaneous	2,000	12,606	630.3%
<i>Henfield Hall Solar Panels - 4,800. Funded by 500 from Community Building Reserve and 4,300 from CIL Reserve.</i>			
<i>HART Defibrillator box - 1,000 from General Reserve.</i>			
<i>Beach Boys Concert - 1,700 - offset by ticket sales under Other Income.</i>			
<i>Donations to Henfield Haven & Henfield Youth Club - 1,331. Offset by ticket sales in Other Income.</i>			
<i>Cost of making the Jubilee Beacon - 699 - funded by General Reserves. Plus minor items.</i>			
<i>Donation Towards Cost Of Leisure Centre Roof Repair - 1,095 (Community Building Reserve).</i>			
Legal & Regulatory Costs	1,500	2,241	149.4%
<i>DMH Stallard - Cricket Club lease - 1,440. These legal fees were paid by the cricket club in 2021</i>			
<i>HR Services Partnership - Advice on Contracts - 546.</i>			
RECREATION & OPEN SPACES	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
Playing Field Maintenance	6,500	4,365	67.2%
<i>Rothery Field renovation - 5,640. Accrued 2,375 from previous year's budget.</i>			
<i>Henfield FC paid 2,820 towards the cost. This shows against the Henfield FC income budget.</i>			
Trees	4,000	4,885	122.1%
<i>Contribution to WSCC for 25 Trees - 2,826.</i>			
VILLAGE AMENITIES	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
Cemetery	10,700	15,530	145.1%
<i>Cemetery paths renovated - 9,740.</i>			
Village Amenities General Expenditure	500	1,608	321.6%
<i>Kestrel Alarms - 391. The CCTV opposite the bus shelter has had its annual maintenance check.</i>			
<i>Batten - 690. Repair to the Pavers on the Village Square.</i>			
<i>Jenolite UK Ltd - Paint for Community Payback - 164.</i>			
Museum	£400	£2,351	587.8%
<i>Max Communications digitisation of photos - 2,631. This is offset by 300 accrued forward from the previous financial year. Plus a donation of 1,000 from the Friends of Henfield Museum.</i>			
<i>The remaining 1,361 has been taken from the Museum Reserve.</i>			
INCOME 2022/23	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
Other Income	500	5,210	1042.0%
<i>The Beach Boys Concert - 3,225 received in ticket sales.</i>			
<i>Henfield Community Partnership - 1,000 contribution towards the electricity point in Coopers Way.</i>			
<i>EDF electricity refund - 138. For the public conveniences.</i>			
<i>A number of other smaller contributions relating to the Queen's Jubilee weekend.</i>			
<i>Hiscox - Tennis Club Container Rental - 300.</i>			
<i>Other notes:</i>			
<i>Museum income explained above.</i>			
<i>The Environmental Cleansing Grant and Precept are paid to us at the end of April and September.</i>			
<i>The Henfield FC budget is explained above under Playing Field Maintenance.</i>			
<i>The Cricket Club paid its annual contribution towards mole control in May.</i>			