

# HENFIELD PARISH COUNCIL

## BUDGET REPORT 2022/2023

### EXPENDITURE

Month 8 - 66.7% of Year Completed

<b>FINANCE RISK AND CHANGE GOVERNANCE</b>	<b><u>BUDGET</u></b>	<b><u>ACTUAL</u></b>	<b><u>%</u></b>
	<b><u>2022/23</u></b>	<b><u>2022/23</u></b>	<b><u>SPEND</u></b>
Community Bus	4,000	3,000	75.0%
Remembrance Day	1,000	381	38.1%
Postage	60	55	91.5%
Employment Costs	146,000	97,564	66.8%
Payroll Charges	650	300	46.2%
Subscriptions	2,500	2,333	93.3%
Computers	4,500	2,072	46.0%
Telephones	1,100	570	51.8%
F R C Miscellaneous	2,000	12,626	631.3%
Chairman's Allowance	100	75	75.0%
Training	1,500	235	15.7%
Travel & Subsistence	150	97	64.8%
Insurance	2,700	2,793	103.5%
Photocopier Charges	2,300	1,785	77.6%
Henfield Hall Maintenance Charges	7,000	3,600	51.4%
Henfield Hall Bookings	2,300	1,084	47.1%
Henfield Hall Parish Office Rent *	7,225	8,138	75.0%
Henfield Hall Museum Rent *	3,625		
Internal/External Audit Fees	1,200	1,115	93.0%
Members Allowance	4,000	1,688	42.2%
Community Partnership Grant	750	750	100.0%
Council Van	2,000	1,191	59.6%
Legal & Regulatory Costs	1,500	2,261	150.7%
<b>SUB TOTAL - FRC</b>	<b>£198,160</b>	<b>£143,713</b>	<b>72.5%</b>

\*Parish Office & Museum Rent Paid Together

**BUDGET REPORT 2022/2023****Month 8 - 66.7% of Year Completed**

<b>RECREATION &amp; OPEN SPACES</b>	<b><u>BUDGET</u> 2022/23</b>	<b><u>ACTUAL</u> 2022/23</b>	<b><u>%</u> SPEND</b>
Recreational Equipment	1,000	1,189	118.9%
Annual Playground Inspection	450	350	77.8%
Ground Maintenance (Grass Cutting)	6,500	3,732	57.4%
Playing Field Maintenance	6,500	4,365	67.2%
Rothery	3,600	2,519	70.0%
Wantley Field	130	0	0.0%
Trees	4,000	4,885	122.1%
General Expenditure	1,250	1,137	90.9%
Works Officer Equipment	3,000	469	15.6%
Henfield Trails & Footpaths	2,500	0	0.0%
Litter Picking	9,000	5,378	59.8%
Wildlife Planting	1,000	1,000	100.0%
Storage Container Rental	2,750	1,750	63.6%
<b>Sub Total - Open Spaces</b>	<b>£41,680</b>	<b>£26,776</b>	<b>64.2%</b>

**BUDGET REPORT 2022/2023****Month 8 - 66.7% of Year Completed**

<b>VILLAGE AMENITIES</b>	<b><u>BUDGET</u> 2022/23</b>	<b><u>ACTUAL</u> 2022/23</b>	<b><u>%</u> SPEND</b>
Street Lighting	4,000	1,293	32.3%
Leisure Centre Maintenance/Car Park	250	0	0.0%
Public Conveniences	10,000	7,657	76.6%
Hanging Baskets, Flower Beds & Verges	7,000	5,724	81.8%
Dog Bins	1,250	723	57.9%
High Street Christmas Lights	2,200	1,697	77.2%
Village Amenities General Expenditure	500	1,608	321.7%
Cemetery	10,700	17,483	163.4%
Community Speedwatch	400	121	30.3%
Link Road Lights	2,000	1,436	71.8%
<b>Sub Total - Village Amenities</b>	<b>£38,300</b>	<b>£37,743</b>	<b>98.5%</b>

**BUDGET REPORT 2022/2023****Month 8 - 66.7% of Year Completed****EXPENDITURE**

	<u>BUDGET</u> 2022/23	<u>ACTUAL</u> 2022/23	<u>%</u> <u>SPEND</u>
Museum	£400	£2,397	599.3%
<b>EXPENDITURE SUB-TOTAL</b>	<b>£278,540</b>	<b>£210,629</b>	<b>75.6%</b>

**PROVISION**

	<u>BUDGET</u> 2022/23	<u>ACTUAL</u> 2022/23	<u>%</u> <u>SPEND</u>
Total Provisions For Reserves **	35,865	35,865	100.0%

\*\* See Breakdown of the Provisions the Bottom of This Report

**Month 8 - 66.7% of Year Completed**

<b>BUDGET REPORT 2022/2023</b>	<u>BUDGET</u> 2022/23	<u>ACTUAL</u> 2022/23	<u>%</u> <u>ACTUAL</u>
<b>INCOME</b>			
Museum	400	1,102	275.5%
Cemetery	12,000	11,120	92.7%
Environmental Cleaning Grant H D C	15,500	15,469	99.8%
Commons Committee	0	0	0.0%
Football Club	4,000	2,932	73.3%
Cricket Club	350	350	100.0%
Kings Field Trust	2,300	0	0.0%
Interest	50	183	366.2%
Other Income	500	5,950	1189.9%
WSCC SLA Grant	750	750	0.0%
Precept	277,355	277,355	100.0%
Community Infrastructure Levy	0	5,735	0.0%
Car Charging Point	1,200	2,045	0.0%
<b>TOTAL GROSS INCOME</b>	<b>£314,405</b>	<b>£322,990</b>	<b>102.7%</b>

	2021/22	2022/23
<b>Sec. 137 Expenditure (Net)</b>	<b>£9,388</b>	<b>£9,327</b>

£8.82 per elector - £42,257 (2022/23)

Based on 4,791 Electors

£8.41 per elector - £40,679 (2021/22)

Based on 4,837 Electors

Section 137 Local Government Act 1972 Allows Council To Spend Up To £8.82

Per Elector On Projects Not Authorised By Other Powers

Tax base (Band D equivalent)	2,741	
<b>PRECEPT PER PROPERTY</b>	<b>101.19</b>	(Band D equivalent)

<b>RESERVES - AT 30th NOVEMBER 2022</b>		<b>CAP</b>
Bus Shelter/Public Toilets	558	5,000
Cemetery	3,000	20,000
Leisure Centre Car Park	8,466	40,000
Street/Christmas Lights	6,354	10,000
Traffic Control/Speed Indicators	1,000	2,500
<b>VILLAGE AMENITIES - TOTAL</b>	<b>19,378</b>	<b>77,500</b>
Playing Fields	27,550	40,000
Safe Routes, Footpaths & Bridleways	3,000	15,000
Tree Management	5,500	7,500
Trails	5,382	5,000
<b>RECREATION &amp; OPEN SPACES - TOTAL</b>	<b>41,432</b>	<b>67,500</b>
Office Refurbishments	3,513	5,000
Planning & Legal Costs	7,800	15,000
Council Van/Trailer	9,385	10,000
<b>PARISH COUNCIL OPS - TOTAL</b>	<b>20,698</b>	<b>30,000</b>
Community Events (inc Summer Fayre)	4,327	5,000
Museum Improvements	2,725	5,000
Community Buildings & Infrastructure	51,115	180,000
Elections	6,000	6,000
Community Infrastructure Levy	10,979	-
<b>COMMUNITY FACILITIES/EVENTS - TTL</b>	<b>75,146</b>	<b>196,000</b>
Recreation Equipment & Skate Park	9,254	15,000
Youth Services	11,000	15,000
<b>CHILDREN &amp; YOUNG PEOPLE - TOTAL</b>	<b>20,254</b>	<b>30,000</b>
Total Allocated Reserves	£176,908	
Total General Reserves	£145,973	
<b>TOTAL RESERVES</b>	<b>£322,881</b>	

\*\*There is an outstanding loan of £40,000 owed by the Henfield Youth Club. This was taken out in July 2004.

\*\*\*The Provisions were transferred to the Allocated Reserves in July 2022.

BANK BALANCES - AT 30th NOVEMBER 2022	
BARCLAYS CURRENT	£24,091
HSBC	£243,450
BARCLAYS MEMORIAL FIELD	£0
BARCLAYS LINK ROAD	£0
PETTY CASH	£38
BARCLAYS BASE RATE	£54,468
NAT WEST BUSINESS RESERVE	£75,372
<b>TOTAL</b>	<b>£397,419</b>

<b>PROVISIONS (BREAKDOWN)</b>	<b><u>BUDGET</u> <u>2022/23</u></b>	<b><u>ACTUAL</u> <u>2022/23</u></b>
Bus Shelter/Public Toilets	500	500
Cemetery	2,500	2,500
Leisure Centre Car Parks & Link Road	3,200	3,200
Street/Christmas Lights	1,200	1,200
Traffic Control/Speed Indicators	500	500
<b>VILLAGE AMENITIES - TOTAL</b>	<b>7,900</b>	<b>7,900</b>
Playing Fields	1,500	1,500
Recreation Equipment & Skate Park	1,750	1,750
Safe Routes, Footpaths & Bridleways	1,500	1,500
Trails	0	0
<b>RECREATION &amp; OPEN SPACES - TOTAL</b>	<b>4,750</b>	<b>4,750</b>
Office Refurbishments	2,000	2,000
Retirement Payments	500	500
Planning & Legal Costs	1,000	1,000
Council Van/Trailer	2,000	2,000
<b>PARISH COUNCIL OPERATIONS - TOTAL</b>	<b>5,500</b>	<b>5,500</b>
Museum Improvements	0	0
Youth Services	515	515
Community Buildings & Infrastructure	17,200	17,200
<b>COMMUNITY FACILITIES/EVENTS - TOTAL</b>	<b>17,715</b>	<b>17,715</b>
<b>Sub Total - Reserves</b>	<b>£35,865</b>	<b>£35,865</b>

## BUDGET VARIANCES WITH CLARIFICATION

FINANCE RISK & CHANGE GOVERNANCE	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
<b>Subscriptions</b>	2,500	2,333	93.3%
<i>Annual subscription of 2,043 paid to WSALC/NALC</i>			
<b>F R C Miscellaneous</b>	2,000	12,606	630.3%
<i>Henfield Hall Solar Panels - 4,800. Funded by 500 from Community Building Reserve and 4,300 from CIL Reserve.</i>			
<i>HART Defibrillator box - 1,000 from General Reserve.</i>			
<i>Beach Boys Concert - 1,700 - offset by ticket sales under Other Income.</i>			
<i>Donations to Henfield Haven &amp; Henfield Youth Club - 1,331. Offset by ticket sales in Other Income.</i>			
<i>Cost of making the Jubilee Beacon - 699 - funded by General Reserves. Plus minor items.</i>			
<i>Donation Towards Cost Of Leisure Centre Roof Repair - 1,095 (Community Building Reserve).</i>			
<b>Legal &amp; Regulatory Costs</b>	1,500	2,241	149.4%
<i>DMH Stallard - Cricket Club lease - 1,440. These legal fees were paid by the cricket club in 2021</i>			
<i>HR Services Partnership - Advice on Contracts - 546.</i>			
RECREATION & OPEN SPACES	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
<b>Playing Field Maintenance</b>	6,500	4,365	67.2%
<i>Rothery Field renovation - 5,640. Accrued 2,375 from previous year's budget.</i>			
<i>Henfield FC paid 2,820 towards the cost. This shows against the Henfield FC income budget.</i>			
<b>Trees</b>	4,000	4,885	122.1%
<i>Contribution to WSCC for 25 Trees - 2,826.</i>			
VILLAGE AMENITIES	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
<b>Cemetery</b>	10,700	15,530	145.1%
<i>Cemetery paths renovated - 9,740.</i>			
<b>Village Amenities General Expenditure</b>	500	1,608	321.6%
<i>Kestrel Alarms - 391. The CCTV opposite the bus shelter has had its annual maintenance check.</i>			
<i>Batten - 690. Repair to the Pavers on the Village Square.</i>			
<i>Jenolite UK Ltd - Paint for Community Payback - 164.</i>			
<b>Museum</b>	£400	£2,351	587.8%
<i>Max Communications digitisation of photos - 2,631. This is offset by 300 accrued forward from the previous financial year. Plus a donation of 1,000 from the Friends of Henfield Museum.</i>			
<i>The remaining 1,361 has been taken from the Museum Reserve.</i>			
INCOME 2022/23	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
<b>Other Income</b>	500	5,210	1042.0%
<i>The Beach Boys Concert - 3,225 received in ticket sales.</i>			
<i>Henfield Community Partnership - 1,000 contribution towards the electricity point in Coopers Way.</i>			
<i>EDF electricity refund - 138. For the public conveniences.</i>			
<i>A number of other smaller contributions relating to the Queen's Jubilee weekend.</i>			
<i>Hiscox - Tennis Club Container Rental - 300.</i>			
<i>Other notes:</i>			
<i>Museum income explained above.</i>			
<i>The Environmental Cleansing Grant and Precept are paid to us at the end of April and September.</i>			
<i>The Henfield FC budget is explained above under Playing Field Maintenance.</i>			
<i>The Cricket Club paid its annual contribution towards mole control in May.</i>			