

# HENFIELD PARISH COUNCIL

## BUDGET REPORT 2023/2024

### EXPENDITURE

Month 2 - 16.7% of Year Completed

<b>FINANCE RISK AND CHANGE GOVERNANCE</b>	<b><u>BUDGET</u></b>	<b><u>ACTUAL</u></b>	<b><u>%</u></b>
	<b><u>2023/24</u></b>	<b><u>2023/24</u></b>	<b><u>SPEND</u></b>
Community Bus	4,000	1,000	25.0%
Remembrance Day	1,000	0	0.0%
Postage	60	0	0.0%
Employment Costs	167,000	24,986	15.0%
Payroll Charges	650	0	0.0%
Subscriptions	2,650	2,189	82.6%
Computers	4,000	946	23.7%
Telephones	900	125	13.9%
F R C Miscellaneous	2,000	156	7.8%
Chairman's Allowance	100	0	0.0%
Training	1,000	160	16.0%
Travel & Subsistence	150	0	0.0%
Insurance	2,950	0	0.0%
Photocopier Charges	2,200	375	17.1%
Henfield Hall Maintenance Charges	6,000	1,400	23.3%
Henfield Hall Bookings	1,750	149	8.5%
Henfield Hall Parish Office Rent *	7,225	2,713	25.0%
Henfield Hall Museum Rent *	3,625		
Internal/External Audit Fees	1,300	133	10.2%
Members Allowance	4,000	0	0.0%
Community Partnership Grant	750	0	0.0%
Council Van	2,000	45	2.2%
Legal & Regulatory Costs	1,500	30	2.0%
<b>SUB TOTAL - FRC</b>	<b>£216,810</b>	<b>£34,405</b>	<b>15.9%</b>

\*Parish Office & Museum Rent Paid Together

**BUDGET REPORT 2023/2024****Month 2 - 16.7% of Year Completed**

<b>RECREATION &amp; OPEN SPACES</b>	<b><u>BUDGET</u> 2023/24</b>	<b><u>ACTUAL</u> 2023/24</b>	<b><u>%</u> SPEND</b>
Ground Maintenance (Grass Cutting)	6,500	0	0.0%
Playing Field Maintenance	6,500	637	9.8%
Rothery	3,600	914	25.4%
Wantley Field	0	0	0.0%
Trees & Commons Restoration	5,000	0	0.0%
General Expenditure	1,250	541	43.3%
Works Officer Equipment	3,000	596	19.9%
Henfield Trails & Footpaths	1,000	0	0.0%
Litter Picking	9,000	1,884	20.9%
Wildlife Planting	1,000	0	0.0%
Storage Container Rental	2,750	400	14.5%
<b>Sub Total - Open Spaces</b>	<b>£39,600</b>	<b>£4,971</b>	<b>12.6%</b>

<b>CHILDREN &amp; YOUNG PEOPLE</b>	<b><u>BUDGET</u> 2023/24</b>	<b><u>ACTUAL</u> 2023/24</b>	<b><u>%</u> CHANGE</b>
Recreational Equipment & Skate Park	1,500	869	-42.1%
Annual Playground Inspection	450	0	-100.0%
Youth Co Ordinator	20,179	0	-100.0%
Sussex Club For Young People	10,000	0	-100.0%
Premises Lease	12,000	0	-100.0%
C & Y P General Expenditure	0	428	0.0%
<b>Sub Total - C &amp; Y P</b>	<b>£44,129</b>	<b>£1,297</b>	<b>0.0%</b>

<b>VILLAGE AMENITIES</b>	<b><u>BUDGET</u> 2023/24</b>	<b><u>ACTUAL</u> 2023/24</b>	<b><u>%</u> SPEND</b>
Street Lighting	6,000	0	0.0%
Leisure Centre Maintenance/Car Park	250	0	0.0%
Public Conveniences	13,900	1,944	14.0%
Hanging Baskets, Flower Beds & Verges	7,000	0	0.0%
Dog Bins	1,250	266	21.3%
High Street Christmas Lights	2,700	0	0.0%
Village Amenities General Expenditure	1,000	541	54.1%
Cemetery	12,500	2,741	21.9%
Community Speedwatch	400	0	0.0%
Link Road Lights	5,000	0	0.0%
<b>Sub Total - Village Amenities</b>	<b>£50,000</b>	<b>£5,491</b>	<b>11.0%</b>

**BUDGET REPORT 2023/2024****Month 2 - 16.7% of Year Completed****EXPENDITURE**

	<b><u>BUDGET</u></b> <b><u>2023/24</u></b>	<b><u>ACTUAL</u></b> <b><u>2023/24</u></b>	<b><u>%</u></b> <b><u>SPEND</u></b>
<b>Museum</b>	£400	£0	0.0%
<b>EXPENDITURE SUB-TOTAL</b>	<b>£350,939</b>	<b>£46,165</b>	<b>13.2%</b>

**PROVISION**

	<b><u>BUDGET</u></b> <b><u>2023/24</u></b>	<b><u>ACTUAL</u></b> <b><u>2023/24</u></b>	<b><u>%</u></b> <b><u>SPEND</u></b>
<b>Total Provisions For Reserves **</b>	<b>£4,000</b>	<b>£4,000</b>	<b>100.0%</b>

<b>TOTAL GROSS EXPENDITURE</b>	<b>£354,939</b>	<b>£50,165</b>	<b>14.1%</b>
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\*\* See Breakdown of the Provisions the Bottom of This Report

**Month 2 - 16.7% of Year Completed**

<b><u>BUDGET REPORT 2023/24</u></b> <b><u>INCOME</u></b>	<b><u>BUDGET</u></b> <b><u>2023/24</u></b>	<b><u>ACTUAL</u></b> <b><u>2023/24</u></b>	<b><u>%</u></b> <b><u>ACTUAL</u></b>
<b>Museum</b>	400	0	0.0%
<b>Cemetery</b>	16,000	5,140	32.1%
<b>Environmental Cleaning Grant H D C</b>	16,000	8,508	53.2%
<b>Football Club</b>	4,000	23	0.6%
<b>Cricket Club</b>	350	350	100.0%
<b>Kings Field Trust</b>	1,900	0	0.0%
<b>Interest</b>	250	60	24.1%
<b>Other Income</b>	500	262	52.5%
<b>WSCC SLA Grant</b>	750	250	0.0%
<b>Precept</b>	304,789	152,395	50.0%
<b>Community Infrastructure Levy</b>	7,500	11,890	158.5%
<b>Car Charging Point</b>	2,500	0	0.0%
<b>TOTAL GROSS INCOME</b>	<b>£354,939</b>	<b>£178,878</b>	<b>50.4%</b>

	<b>2022/23</b>	<b>2023/24</b>
<b>Sec. 137 Expenditure (Net)</b>	<b>£10,212</b>	<b>£0</b>

£9.93 per elector - £46,979 (2023/24)

Based on 4,731 Electors

£8.82 per elector - £42,257 (2022/23)

Based on 4,791 Electors

Section 137 Local Government Act 1972 Allows Council To Spend Up To £9.93

Per Elector On Projects Not Authorised By Other Powers

<b>Tax base (Band D equivalent)</b>	<b>2,736</b>	
<b>PRECEPT PER PROPERTY</b>	<b>111.42</b>	<b>(Band D equivalent)</b>

RESERVES - AT 31st MAY 2023		CAP
<b>VILLAGE AMENITIES</b>		
Bus Shelter/Public Toilets	1,058	5,000
Cemetery	8,000	20,000
Leisure Centre Car Park	10,466	40,000
Street/Christmas Lights	7,354	10,000
Traffic Control/Speed Indicators	1,100	2,500
<b>TOTAL</b>	<b>27,978</b>	<b>77,500</b>
<b>RECREATION &amp; OPEN SPACES - TOTAL</b>		
Playing Fields	29,050	40,000
Safe Routes, Footpaths & Bridleways	3,000	15,000
Trees & Commons Restoration	5,448	7,500
Trails	5,122	5,000
<b>TOTAL</b>	<b>42,620</b>	<b>67,500</b>
<b>PARISH COUNCIL OPS - TOTAL</b>		
Office Refurbishments	4,013	5,000
Planning & Legal Costs	8,800	15,000
Council Van/Trailer	9,385	10,000
<b>TOTAL</b>	<b>22,198</b>	<b>30,000</b>
<b>COMMUNITY FACILITIES/EVENTS - TTL</b>		
Community Events (inc Summer Fayre)	4,427	5,000
Museum Improvements	3,225	5,000
Community Buildings & Infrastructure	68,315	180,000
Elections	6,000	6,000
Community Infrastructure Levy	22,869	-
<b>TOTAL</b>	<b>104,836</b>	<b>196,000</b>
<b>CHILDREN &amp; YOUNG PEOPLE - TOTAL</b>		
Recreation Equipment & Skate Park	5,106	15,000
Youth Services	11,000	15,000
<b>TOTAL</b>	<b>16,106</b>	<b>30,000</b>
Total Allocated Reserves	£213,738	
Total General Reserves	£101,190	
<b>TOTAL RESERVES</b>	<b>£314,928</b>	

\*\*There is an outstanding loan of £40,000 owed by the Henfield Youth Club. This was taken out in July 2004.

\*\*\*The Provisions were transferred from the General Reserve to the Allocated Reserves on 6th April 2023.

<b>BANK BALANCES - AT 31st MAY 2023</b>	
BARCLAYS CURRENT	£14,355
HSBC	£304,251
PETTY CASH	£38
BARCLAYS BUSINESS PREMIUM ACCOUNT	£54,546
NAT WEST BUSINESS RESERVE	£75,693
<b>TOTAL</b>	<b>£448,884</b>

<b>PROVISIONS (BREAKDOWN)</b>	<b><u>BUDGET</u></b>	<b><u>ACTUAL</u></b>
	<b><u>2023/24</u></b>	<b><u>2023/24</u></b>
<b>VILLAGE AMENITIES</b>		
Bus Shelter/Public Toilets	500	500
Cemetery	5,000	5,000
Leisure Centre Car Park	2,000	2,000
Street/Christmas Lights	1,000	1,000
Traffic Control/Speed Indicators	100	100
<b>TOTAL</b>	<b>8,600</b>	<b>8,600</b>
<b>RECREATION &amp; OPEN SPACES</b>		
Playing Fields	1,500	1,500
Safe Routes, Footpaths & Bridleways	0	0
Tree Management	0	0
Trails	0	0
<b>TOTAL</b>	<b>1,500</b>	<b>1,500</b>
<b>PARISH COUNCIL OPERATIONS</b>		
Office Refurbishments	500	500
Retirement Payments *	0	0
Planning & Legal Costs	1,000	1,000
Council Van/Trailer	0	0
<b>TOTAL</b>	<b>1,500</b>	<b>1,500</b>
<b>COMMUNITY FACILITIES &amp; EVENTS</b>		
Community Events (inc Summer Fayre)	0	0
Museum Improvements	500	500
Community Buildings & Infrastructure	17,200	17,200
<b>TOTAL</b>	<b>17,700</b>	<b>17,700</b>

