

HENFIELD PARISH COUNCIL

BUDGET REPORT 2022/2023

EXPENDITURE - YEAR END

Month 12 - 100.0% of Year Completed

FINANCE RISK AND CHANGE GOVERNANCE	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
	<u>2022/23</u>	<u>2022/23</u>	<u>SPEND</u>
Community Bus	4,000	4,000	100.0%
Remembrance Day	1,000	931	93.1%
Postage	60	86	142.8%
Employment Costs	146,000	147,695	101.2%
Payroll Charges	650	600	92.3%
Subscriptions	2,500	2,428	97.1%
Computers	4,500	4,015	89.2%
Telephones	1,100	854	77.7%
F R C Miscellaneous	2,000	13,704	685.2%
Chairman's Allowance	100	75	75.0%
Training	1,500	315	21.0%
Travel & Subsistence	150	150	100.0%
Insurance	2,700	2,922	108.2%
Photocopier Charges	2,300	2,309	100.4%
Henfield Hall Maintenance Charges	7,000	5,543	79.2%
Henfield Hall Bookings	2,300	2,230	97.0%
Henfield Hall Parish Office Rent *	7,225	10,850	100.0%
Henfield Hall Museum Rent *	3,625		
Internal/External Audit Fees	1,200	1,115	93.0%
Members Allowance	4,000	3,376	84.4%
Community Partnership Grant	750	750	100.0%
Council Van	2,000	1,973	98.7%
Legal & Regulatory Costs	1,500	3,359	223.9%
SUB TOTAL - FRC	£198,160	£209,281	105.6%

*Parish Office & Museum Rent Paid Together

BUDGET REPORT 2022/2023 - YEAR END**Month 12 - 100.0% of Year Completed**

RECREATION & OPEN SPACES	<u>BUDGET</u> 2022/23	<u>ACTUAL</u> 2022/23	<u>%</u> SPEND
Recreational Equipment & Skate Park	1,000	5,444	544.4%
Annual Playground Inspection	450	350	77.8%
Ground Maintenance (Grass Cutting)	6,500	4,740	72.9%
Playing Field Maintenance	6,500	5,579	85.8%
Rothery	3,600	3,852	107.0%
Wantley Field	130	0	0.0%
Trees & Commons Restoration	4,000	5,137	128.4%
General Expenditure	1,250	1,539	123.1%
Works Officer Equipment	3,000	3,609	120.3%
Henfield Trails & Footpaths	2,500	2,760	110.4%
Litter Picking	9,000	6,857	76.2%
Wildlife Planting	1,000	1,000	100.0%
Storage Container Rental	2,750	2,607	94.8%
Sub Total - Open Spaces	£41,680	£43,473	104.3%

BUDGET REPORT 2022/2023 - YEAR END**Month 12 - 100.0% of Year Completed**

VILLAGE AMENITIES	<u>BUDGET</u> 2022/23	<u>ACTUAL</u> 2022/23	<u>%</u> SPEND
Street Lighting	4,000	4,000	100.0%
Leisure Centre Maintenance/Car Park	250	0	0.0%
Public Conveniences	10,000	12,171	121.7%
Hanging Baskets, Flower Beds & Verges	7,000	5,743	82.0%
Dog Bins	1,250	964	77.1%
High Street Christmas Lights	2,200	2,787	126.7%
Village Amenities General Expenditure	500	1,667	333.3%
Cemetery	10,700	22,432	209.6%
Community Speedwatch	400	1,838	459.4%
Link Road Lights	2,000	3,046	152.3%
Sub Total - Village Amenities	£38,300	£54,647	142.7%

BUDGET REPORT 2022/2023**Month 12 - 100.0% of Year Completed****EXPENDITURE - YEAR END**

	<u>BUDGET</u> 2022/23	<u>ACTUAL</u> 2022/23	<u>%</u> <u>SPEND</u>
Museum	£400	£2,713	678.3%
EXPENDITURE SUB-TOTAL	£278,540	£310,115	111.3%

PROVISION

	<u>BUDGET</u> 2022/23	<u>ACTUAL</u> 2022/23	<u>%</u> <u>SPEND</u>
Total Provisions For Reserves **	35,865	35,865	100.0%

** See Breakdown of the Provisions the Bottom of This Report

Month 12 - 100.0% of Year Completed

BUDGET REPORT 2022/2023	<u>BUDGET</u> 2022/23	<u>ACTUAL</u> 2022/23	<u>%</u> <u>ACTUAL</u>
INCOME - YEAR END			
Museum	400	1,234	308.5%
Cemetery	12,000	15,700	130.8%
Environmental Cleaning Grant H D C	15,500	15,469	99.8%
Commons Committee	0	0	0.0%
Football Club	4,000	5,682	142.0%
Cricket Club	350	350	100.0%
Kings Field Trust	2,300	2,300	100.0%
Interest	50	1,408	2815.1%
Other Income	500	9,465	1892.9%
WSCC SLA Grant	750	750	0.0%
Precept	277,355	277,355	100.0%
Community Infrastructure Levy	0	5,735	0.0%
Car Charging Point	1,200	2,580	215.0%
TOTAL GROSS INCOME	£314,405	£338,027	107.5%

	2021/22	2022/23
Sec. 137 Expenditure (Net)	£9,388	£10,212

£8.82 per elector - £42,257 (2022/23)

Based on 4,791 Electors

£8.41 per elector - £40,679 (2021/22)

Based on 4,837 Electors

Section 137 Local Government Act 1972 Allows Council To Spend Up To £8.82

Per Elector On Projects Not Authorised By Other Powers

Tax base (Band D equivalent)	2,741	
PRECEPT PER PROPERTY	101.19	(Band D equivalent)

RESERVES - AT 31st MARCH 2023		CAP
Bus Shelter/Public Toilets	558	5,000
Cemetery	3,000	20,000
Leisure Centre Car Park	8,466	40,000
Street/Christmas Lights	6,354	10,000
Traffic Control/Speed Indicators	1,000	2,500
VILLAGE AMENITIES - TOTAL	19,378	77,500
Playing Fields	27,550	40,000
Safe Routes, Footpaths & Bridleways	3,000	15,000
Trees & Commons Restoration	5,448	7,500
Trails	5,122	5,000
RECREATION & OPEN SPACES - TOTAL	41,120	67,500
Office Refurbishments	3,513	5,000
Planning & Legal Costs	7,800	15,000
Council Van/Trailer	9,385	10,000
PARISH COUNCIL OPS - TOTAL	20,698	30,000
Community Events (inc Summer Fayre)	4,427	5,000
Museum Improvements	2,725	5,000
Community Buildings & Infrastructure	51,115	180,000
Elections	6,000	6,000
Community Infrastructure Levy	10,979	-
COMMUNITY FACILITIES/EVENTS - TTL	75,246	196,000
Recreation Equipment & Skate Park	5,106	15,000
Youth Services	11,000	15,000
CHILDREN & YOUNG PEOPLE - TOTAL	16,106	30,000
Total Allocated Reserves	£172,548	
Total General Reserves	£142,380	
TOTAL RESERVES	£314,928	

**There is an outstanding loan of £40,000 owed by the Henfield Youth Club. This was taken out in July 2004.

***The Provisions were transferred to the Allocated Reserves in July 2022.

BANK BALANCES - AT 31st MARCH 2023	
BARCLAYS CURRENT	£22,815
HSBC	£161,017
BARCLAYS MEMORIAL FIELD	£0
BARCLAYS LINK ROAD	£0
PETTY CASH	£38
BARCLAYS BUSINESS PREMIUM ACCOUNT	£54,546
NAT WEST BUSINESS RESERVE	£75,634
TOTAL	£314,050

PROVISIONS (BREAKDOWN)	<u>BUDGET</u> <u>2022/23</u>	<u>ACTUAL</u> <u>2022/23</u>
Bus Shelter/Public Toilets	500	500
Cemetery	2,500	2,500
Leisure Centre Car Parks & Link Road	3,200	3,200
Street/Christmas Lights	1,200	1,200
Traffic Control/Speed Indicators	500	500
VILLAGE AMENITIES - TOTAL	7,900	7,900
Playing Fields	1,500	1,500
Recreation Equipment & Skate Park	1,750	1,750
Safe Routes, Footpaths & Bridleways	1,500	1,500
Trails	0	0
RECREATION & OPEN SPACES - TOTAL	4,750	4,750
Office Refurbishments	2,000	2,000
Retirement Payments	500	500
Planning & Legal Costs	1,000	1,000
Council Van/Trailer	2,000	2,000
PARISH COUNCIL OPERATIONS - TOTAL	5,500	5,500
Museum Improvements	0	0
Youth Services	515	515
Community Buildings & Infrastructure	17,200	17,200
COMMUNITY FACILITIES/EVENTS - TOTAL	17,715	17,715
Sub Total - Reserves	£35,865	£35,865

BUDGET VARIANCES WITH CLARIFICATION

FINANCE RISK & CHANGE GOVERNANCE	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
Subscriptions	2,500	2,333	93.3%
<i>Annual subscription of 2,043 paid to WSALC/NALC</i>			
F R C Miscellaneous	2,000	12,606	630.3%
<i>Henfield Hall Solar Panels - 4,800. Funded by 500 from Community Building Reserve and 4,300 from CIL Reserve.</i>			
<i>HART Defibrillator box - 1,000 from General Reserve.</i>			
<i>Beach Boys Concert - 1,700 - offset by ticket sales under Other Income.</i>			
<i>Donations to Henfield Haven & Henfield Youth Club - 1,331. Offset by ticket sales in Other Income.</i>			
<i>Cost of making the Jubilee Beacon - 699 - funded by General Reserves. Plus minor items.</i>			
<i>Donation Towards Cost Of Leisure Centre Roof Repair - 1,095 (Community Building Reserve).</i>			
Legal & Regulatory Costs	1,500	2,241	149.4%
<i>DMH Stallard - Cricket Club lease - 1,440. These legal fees were paid by the cricket club in 2021</i>			
<i>HR Services Partnership - Advice on Contracts - 546.</i>			
RECREATION & OPEN SPACES	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
Playing Field Maintenance	6,500	4,365	67.2%
<i>Rothery Field renovation - 5,640. Accrued 2,375 from previous year's budget.</i>			
<i>Henfield FC paid 2,820 towards the cost. This shows against the Henfield FC income budget.</i>			
Trees	4,000	4,885	122.1%
<i>Contribution to WSCC for 25 Trees - 2,826.</i>			
VILLAGE AMENITIES	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
Cemetery	10,700	15,530	145.1%
<i>Cemetery paths renovated - 9,740.</i>			
Village Amenities General Expenditure	500	1,608	321.6%
<i>Kestrel Alarms - 391. The CCTV opposite the bus shelter has had its annual maintenance check.</i>			
<i>Batten - 690. Repair to the Pavers on the Village Square.</i>			
<i>Jenolite UK Ltd - Paint for Community Payback - 164.</i>			
Museum	£400	£2,351	587.8%
<i>Max Communications digitisation of photos - 2,631. This is offset by 300 accrued forward from the previous financial year. Plus a donation of 1,000 from the Friends of Henfield Museum.</i>			
<i>The remaining 1,361 has been taken from the Museum Reserve.</i>			
INCOME 2022/23	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
Other Income	500	5,210	1042.0%
<i>The Beach Boys Concert - 3,225 received in ticket sales.</i>			
<i>Henfield Community Partnership - 1,000 contribution towards the electricity point in Coopers Way.</i>			
<i>EDF electricity refund - 138. For the public conveniences.</i>			
<i>A number of other smaller contributions relating to the Queen's Jubilee weekend.</i>			
<i>Hiscox - Tennis Club Container Rental - 300.</i>			
<i>Other notes:</i>			
<i>Museum income explained above.</i>			
<i>The Environmental Cleansing Grant and Precept are paid to us at the end of April and September.</i>			
<i>The Henfield FC budget is explained above under Playing Field Maintenance.</i>			
<i>The Cricket Club paid its annual contribution towards mole control in May.</i>			