

HENFIELD PARISH COUNCIL

BUDGET REPORT 2023/2024

EXPENDITURE

Month 4 - 33.3% of the Year Completed

FINANCE RISK AND CHANGE GOVERNANCE	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
	<u>2023/24</u>	<u>2023/24</u>	<u>SPEND</u>
Community Bus	4,000	2,000	50.0%
Remembrance Day	1,000	0	0.0%
Postage	60	107	178.2%
Employment Costs	167,000	49,919	29.9%
Payroll Charges	650	150	23.1%
Subscriptions	2,650	2,189	82.6%
Computers	4,000	1,226	30.7%
Telephones	900	302	33.6%
F R C Miscellaneous	2,000	1,068	53.4%
Chairman's Allowance	100	0	0.0%
Training	1,000	377	37.7%
Travel & Subsistence	150	0	0.0%
Insurance	2,950	0	0.0%
Photocopier Charges	2,200	712	32.4%
Henfield Hall Maintenance Charges	6,000	1,400	23.3%
Henfield Hall Bookings	1,750	577	33.0%
Henfield Hall Parish Office Rent *	7,225	2,713	25.0%
Henfield Hall Museum Rent *	3,625		
Internal/External Audit Fees	1,300	133	10.2%
Members Allowance	4,000	1,105	27.6%
Community Partnership Grant	750	0	0.0%
Council Van	2,000	170	8.5%
Legal & Regulatory Costs	1,500	71	4.7%
SUB TOTAL - FRC	£216,810	£64,217	29.6%

*Parish Office & Museum Rent Paid Together

BUDGET REPORT 2023/2024**Month 4 - 33.3% of the Year Completed**

RECREATION & OPEN SPACES	<u>BUDGET</u> <u>2023/24</u>	<u>ACTUAL</u> <u>2023/24</u>	<u>%</u> <u>SPEND</u>
Ground Maintenance (Grass Cutting)	6,500	1,958	30.1%
Playing Field Maintenance	6,500	637	9.8%
Rothery	3,600	1,638	45.5%
Wantley Field	0	0	0.0%
Trees & Commons Restoration	5,000	0	0.0%
General Expenditure	1,250	818	65.4%
Works Officer Equipment	3,000	698	23.3%
Henfield Trails & Footpaths	1,000	0	0.0%
Litter Picking	9,000	2,918	32.4%
Wildlife Planting	1,000	0	0.0%
Storage Container Rental	2,750	910	33.1%
Sub Total - Open Spaces	£39,600	£9,577	24.2%

CHILDREN & YOUNG PEOPLE	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%</u>
	<u>2023/24</u>	<u>2023/24</u>	<u>CHANGE</u>
Recreational Equipment & Skate Park	1,500	1,359	90.6%
Annual Playground Inspection	450	0	0.0%
Youth Co Ordinator	20,179	11	0.1%
Premises Lease	12,000	0	0.0%
Youth Activities	10,000	1,018	10.2%
Sub Total - C & Y P	£44,129	£2,387	5.4%

VILLAGE AMENITIES	<u>BUDGET</u> <u>2023/24</u>	<u>ACTUAL</u> <u>2023/24</u>	<u>%</u> <u>SPEND</u>
Street Lighting	6,000	2,702	45.0%
Leisure Centre Maintenance/Car Park	250	0	0.0%
Public Conveniences	13,900	4,096	29.5%
Hanging Baskets, Flower Beds & Verges	7,000	2,948	42.1%
Dog Bins	1,250	455	36.4%
High Street Christmas Lights	2,700	0	0.0%
Village Amenities General Expenditure	1,000	697	69.7%
Cemetery	12,500	4,589	36.7%
Community Speedwatch	400	0	0.0%
Link Road Lights	5,000	629	12.6%
Sub Total - Village Amenities	£50,000	£16,116	32.2%

BUDGET REPORT 2023/2024**Month 4 - 33.3% of the Year Completed****EXPENDITURE**

	<u>BUDGET</u> <u>2023/24</u>	<u>ACTUAL</u> <u>2023/24</u>	<u>%</u> <u>SPEND</u>
Museum	£400	£94	23.5%
EXPENDITURE SUB-TOTAL	£350,939	£92,391	26.3%

PROVISION

	<u>BUDGET</u> <u>2023/24</u>	<u>ACTUAL</u> <u>2023/24</u>	<u>%</u> <u>SPEND</u>
Total Provisions For Reserves **	£4,000	£4,000	100.0%

TOTAL GROSS EXPENDITURE

£354,939	£96,391	27.2%
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** See Breakdown of the Provisions the Bottom of This Report

Month 4 - 33.3% of the Year Completed**BUDGET REPORT 2023/24****INCOME**

	<u>BUDGET</u> <u>2023/24</u>	<u>ACTUAL</u> <u>2023/24</u>	<u>%</u> <u>ACTUAL</u>
Museum	400	0	0.0%
Cemetery	16,000	10,590	66.2%
Environmental Cleaning Grant H D C	16,000	8,508	53.2%
Football Club	4,000	157	3.9%
Cricket Club	350	350	100.0%
Kings Field Trust	1,900	0	0.0%
Interest	250	1,347	538.8%
Other Income	500	855	171.1%
WSCC SLA Grant	750	250	0.0%
Precept	304,789	152,395	50.0%
Community Infrastructure Levy	7,500	11,890	158.5%
Car Charging Point	2,500	0	0.0%
Children & Young People	0	1,200	0.0%
TOTAL GROSS INCOME	£354,939	£187,542	52.8%

	2022/23	2023/24
Sec. 137 Expenditure (Net)	£10,212	£3,042

£9.93 per elector - £46,979 (2023/24)

Based on 4,731 Electors

£8.82 per elector - £42,257 (2022/23)

Based on 4,791 Electors

Section 137 Local Government Act 1972 Allows Council To Spend Up To £9.93

Per Elector On Projects Not Authorised By Other Powers

Tax base (Band D equivalent)	2,736
PRECEPT PER PROPERTY	111.42 (Band D equivalent)

RESERVES - AT 31st JULY 2023		CAP
VILLAGE AMENITIES		
Bus Shelter/Public Toilets	1,058	5,000
Cemetery	8,000	20,000
Leisure Centre Car Park	10,466	40,000
Street/Christmas Lights	7,354	10,000
Traffic Control/Speed Indicators	1,100	2,500
TOTAL	27,978	77,500
RECREATION & OPEN SPACES - TOTAL		
Playing Fields	29,050	40,000
Safe Routes, Footpaths & Bridleways	3,000	15,000
Trees & Commons Restoration	5,448	7,500
Trails	5,122	5,000
TOTAL	42,620	67,500
PARISH COUNCIL OPS - TOTAL		
Office Refurbishments	4,013	5,000
Planning & Legal Costs	8,800	15,000
Council Van/Trailer	9,385	10,000
TOTAL	22,198	30,000
COMMUNITY FACILITIES/EVENTS - TTL		
Community Events (inc Summer Fayre)	4,427	5,000
Museum Improvements	3,225	5,000
Community Buildings & Infrastructure	68,315	180,000
Elections	6,000	6,000
Community Infrastructure Levy	22,869	-
TOTAL	104,836	196,000
CHILDREN & YOUNG PEOPLE - TOTAL		
Recreation Equipment & Skate Park	5,106	15,000
Youth Services	11,000	15,000
TOTAL	16,106	30,000
Total Allocated Reserves	£213,738	
Total General Reserves	£101,190	
TOTAL RESERVES	£314,928	

**There is an outstanding loan of £40,000 owed by the Henfield Youth Club. This was taken out in July 2004.

***The Provisions were transferred from the General Reserve to the Allocated Reserves on 6th April 2023.

BANK BALANCES - AT 31st JULY 2023	
BARCLAYS CURRENT	£14,880
HSBC	£110,336
PETTY CASH	£38
BARCLAYS BUSINESS PREMIUM ACCOUNT	£54,660
NAT WEST LIQUIDITY MANAGER 95 DAY	£76,009
THE CHARITY BANK	£75,000
UNITY TRUST BANK	£75,000
TOTAL	£405,923

PROVISIONS (BREAKDOWN)	<u>BUDGET</u> 2023/24	<u>ACTUAL</u> 2023/24
VILLAGE AMENITIES		
Bus Shelter/Public Toilets	500	500
Cemetery	5,000	5,000
Leisure Centre Car Park	2,000	2,000
Street/Christmas Lights	1,000	1,000
Traffic Control/Speed Indicators	100	100
TOTAL	8,600	8,600
RECREATION & OPEN SPACES		
Playing Fields	1,500	1,500
Safe Routes, Footpaths & Bridleways	0	0
Tree Management	0	0
Trails	0	0
TOTAL	1,500	1,500
PARISH COUNCIL OPERATIONS		
Office Refurbishments	500	500
Retirement Payments *	0	0
Planning & Legal Costs	1,000	1,000
Council Van/Trailer	0	0
TOTAL	1,500	1,500
COMMUNITY FACILITIES & EVENTS		
Community Events (inc Summer Fayre)	0	0
Museum Improvements	500	500
Community Buildings & Infrastructure	17,200	17,200
TOTAL	17,700	17,700

