

HENFIELD PARISH COUNCIL

Notice of a Meeting of **Henfield Parish Council** to be held on **Tuesday 3rd December 2019** at **7.00pm** in The Henfield Hall.

AGENDA

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF MEETINGS HELD ON 5th NOVEMBER 2019 AND 22ND OCTOBER 2019**
4. **MATTERS ARISING**
 - a) Installation of Posts at the Barratt Development
 - b) Visit of Horsham District Council Chief Executive to the January Parish Council Meeting
 - c) Review of Committee Structures by the Finance, Risk and Change Governance Committee
5. **CHAIRMAN'S ANNOUNCEMENTS**
 - a) Christmas Late Night Shopping on Friday 6th December
 - b) Sewage Pipe Update
 - c) Chanctonbury Community Initiative Funding

OPEN FORUM

6. **WEST SUSSEX COUNTY COUNCIL REPORT**
7. **HORSHAM DISTRICT COUNCIL REPORT**
8. **PRESENTATION OF THE HENFIELD COMMUNITY PARTNERSHIP DRAFT ACTION PLAN 2020 TO 2025**
9. **MOTION: TO APPROVE THE FINANCE, RISK AND CHANGE GOVERNANCE COMMITTEE ASSUMING RESPONSIBILITY FOR MONITORING AND REVIEWING COMMUNITY BUILDINGS**
10. **MOTION: TO CONSIDER THE DRAFT POLICY ON PRE-APPLICATION DISCUSSIONS WITH DEVELOPERS AND LANDOWNERS**
11. **MOTION: TO AGREE AND SIGN A LEASE AND DECLARATION WITH HORSHAM DISTRICT COUNCIL FOR THE AREA TO THE FRONT OF HAWTHORN VETERINARY SURGERY**
12. **CONSIDER A REQUEST FROM HORSHAM DISTRICT COUNCIL TO INSTALL A DIGITAL INFORMATION KIOSK IN THE HIGH STREET BUS SHELTER. THIS IS STILL SUBJECT TO PLANNING PERMISSION**
13. **COMMITTEE REPORTS**
 - (A) **Finance Risk & Change Governance**

Cllrs Goodyear and Eastwood to report

 - i) Summary of £75,759.95 - Period 1st November – 30th November 2019.
To be noted by Council
 - ii) Select Expenditure as the Monthly Random Audit Check
 - iii) Interim Internal Audit Update
 - (B) **Plans Advisory**

Cllr Stevens to report
 - (C) **Open Spaces**

Cllr Perry to report

- (D) **Village Centre**
Cllr Jones to report
i) Public Conveniences Update
- (E) **Museum**
Cllr Jones to report
- (F) **Commons**
Cllr Sharp to report
- (G) **Neighbourhood Plan Report**
Cllr Stevens to report

14. **REPORTS OF MEMBERS REPRESENTING COUNCIL ON EXTERNAL BODIES**

- a) HALC Meeting with Horsham District Council

15. **SUSSEX POLICE REPORT**

16. **CORRESPONDENCE**

17. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

18. **DATE OF NEXT MEETING**

Tuesday 7th January 2020 at 7:00pm in The Henfield Hall.