



HENFIELD PARISH COUNCIL

Meeting of the Children and Young People Committee held on Monday 30th October 2023 at 5.30 pm in the Henfield Hall

Present: Cllrs A Davey (Chairman), S Leader and E Goodyear.

In attendance: Mrs R Grantham (Operations Manager- OM) and Ms G Campsey (Youth Coordinator-YC).

MINUTES

1. **ELECTION OF VICE- CHAIRMAN FOR REMAINDER OF THE YEAR**
It was **PROPOSED** by Cllr Goodyear, **SECONDED** by Cllr Davey and **VOTED ALL IN FAVOUR** to elect Cllr Leader as Vice Chairman for the remainder of the year.
2. **DECLARATION OF MEMBERS INTERESTS**
None.
3. **APOLOGIES**
Cllr Potts.
4. **APPROVAL OF MINUTES OF MEETING 16th OCTOBER 2023**
Approved, signed and dated by the Chairman.
5. **MATTERS ARISING**
 1. DBS Checks
Cllr Leader and Cllr Simmonds have completed their checks. Cllr Goodyear's is outstanding. Cllr Davey will arrange for a copy of his check to be sent to the Parish Office.
 2. Noticeboard
This has not yet been completed. It was agreed to ask the works team or Community Payback team to refurbish the board and repaint the right hand side of the frame white.
 3. Roller Skating at the Henfield Hall
The YC has identified two companies willing to run sessions at the Henfield Hall. She is waiting to hear whether it is large enough. It was agreed that the YC would further investigate any potential for damage to the Hall floor. If the Hall is unsuitable it was suggested that a one off session could be held in any of the empty industrial units in the business parks.
 4. Outdoor water refill station
The Village Amenities Committee asked that grants or sponsorship were investigated to pay for a refill station at the High Street bus shelter. Following an enquiry to Horsham District Council (HDC), the Community Climate Fund was refused on the basis of water neutrality and it is assumed that permission to locate a refill station would also be refused on this basis as HDC own the bus shelter.
 5. Parking Buddies
Results from the trial at St Peter's School are still outstanding and not expected until the latter part of 2024 as the countywide trial is still ongoing. West Sussex County Council (WSSCC) have refused to give permission for the parking buddies until the trial is complete so the Parish Council are not able to purchase them for the school.
 6. ROSPA repair progress
Swing seats and chains have been replaced and the rocker rotator from the Kings Field play area is being repaired by a local engineer. All missing end caps have been replaced.

7. Meeting with HDC

The YC has met with the Youth Provision Officer from HDC and has been given some useful contacts and suggested premises to visit. She will attend quarterly update meetings with HDC. Cllr Leader had attended a recent grants and funding workshop with Henfield Community Partnership and will pass on the contacts to the YC.

8. Pump Track location

It was noted from a recent email that HDC are still prepared to consider alternative locations for the pump track if necessary. It was agreed to also request a zip line if the opportunity arose, as one had been removed from the Kings Field due to noise complaints.

The Chairman adjourned the meeting.

OPEN FORUM

There were no members of the public at the meeting.

The Chairman reconvened the meeting.

6. **CHAIRMAN'S ANNOUNCEMENTS**

None.

7. **GREEN FLAG STANDARDS FOR PLAYGROUNDS**

An updated checklist was circulated prior to the meeting following the site visits last week. Some maintenance issues were identified and some opportunities to improve the areas by making them appeal to a larger age range. It was agreed that the committee would like to purchase one additional piece of wheelchair accessible equipment for the Kings Field play area and a piece of equipment for older children such as a large climbing frame for Chessbrook. The committee would also like to see an additional piece of equipment in the Rothery play area and an activity or balance trail for behind the Rothery Pavilion. It was also agreed that general improvements to signage is needed. It was also agreed that the play areas could be better promoted perhaps with an interactive map on the Parish Council or Hidden Henfield website.

8. **CONSIDER YOUTH JUSTICE REPARATION PROPOSAL**

The Parish Council had been contacted by the WSCC Youth Justice Support Officer to offer unpaid work by children aged 10 – 17 years. It was agreed that if the scheme promotes learning new skills and building self-esteem, then the Parish Council could suggest some outdoor activities such as conservation work. It was agreed to ask the Recreation and Open Spaces Committee and Conservation volunteers if they have any suitable projects.

9. **CONSIDER SOCIAL MEDIA ACCOUNT FOR YOUNG PEOPLE**

The YC suggested a new Instagram account and potentially a tik tok account aimed at communicating with young people. As these will be Parish Council accounts it was agreed that any accounts set up should not allow comments or communication back to the Parish Council in order to control content, and for safeguarding reasons. It would primarily be for communicating information about services and events.

10. **APPROVE CHILDREN AND YOUNG PEOPLE STRATEGY**

A draft was circulated prior to the meeting. It was agreed that the strategy is useful in order to prioritise projects, identify cost issues and inform the budget, identify gaps in provision and ensure the best use of local facilities. It was agreed to add skills workshops to the list of future objectives.

It was **PROPOSED** by Cllr Goodyear, **SECONDED** by Cllr Davey and **VOTED ALL IN FAVOUR** to approve the Children and Young People Strategy subject to the addition of skills workshops to list of future objectives.

11. **YOUTH SHELTER AND SECURITY LIGHTING**

The YC has obtained indicative quotes in the region of £7,000 to £10,000. It is hoped that a youth shelter could be installed on the Kings Field by the skate park and another to provide some shaded seating in the Kings Field play area. The YC has spoken to the PCSO who supports the suggestion of a shelter at the skate park.

12. **CONSIDER USE OF COMMUNITY BUS FOR YOUTH OUTINGS**

Henfield Parish Council give a grant totalling £4,000 per year to Community Transport Sussex which enables the bus to be used by various Henfield based community groups, clubs and charities. It was agreed that the bus could be used for a trip to an indoor skate park, an ice skating trip and for swimming subject to agreement from the working group. It was noted that these trips would be best organised by the youth club so the YC will contact them. Cllr Davey agreed to look into running the trip to an indoor skate park.

13. **PROJECTS**

1. Improvements to Skate Park

a) Consider budgets and funding proposal for skate park improvements.

A response from Barratts is still awaited regarding the variation to the S106 agreement. As this represents the bulk of the funding it was agreed to wait until this is received before progressing further the formal quotation stage, as several companies require payment for a site visit and quotation. It was felt that it would be useful in the meantime to obtain some feedback on what features the skaters would like to be included in a final design.

b) Consider design options.

The YC will contact Tic Tac skate school in order to establish some suggestions for design options.

c) Consider dates for consultation on final design.

This will be decided once funding is in place.

d) Agree suppliers for quotes.

This will be decided once funding is in place.

2. Hub on the High Street.

The YC has visited local agents who have been informed that the Parish Council are looking to lease a High Street premises. Henfield Club are aware that the Parish Council are interested in leasing the snooker room. The owners of Henfield Tea Gardens do not appear to be contactable.

3. Hub at the Club

Henfield Club are experiencing some financial difficulties and are currently considering various options.

14. **CONSIDER BUDGETS FOR 2024/25**

A draft proposal was circulated prior to the meeting. It was agreed to request that the budget for recreational equipment is increased to £6,000 from £4,000 due to the plans to purchase more play equipment and at least one youth shelter for the Kings Field.

15. **FEEDBACK FROM OTHER GROUPS**

1. Survey of organisations

This is ongoing and will be carried out by the YC as part of the overall Children and Young People Strategy.

2. Playing Fields Working Group

There is no further information on this due to the ongoing absence of Cllr Eastwood.

16. **EVENTS**

1. Scooter Jam

Cllr Davey offered to contact South Coast Skate Community who run activities and skate jams in the local area. It was agreed that around Easter would be a good time of year to run an event.

16. **CLERK'S REPORT**

1. Financial update

The agreed £8,000 has been paid to the Youth Club from the premises lease budget.

2. Any further updates
No further updates.

18. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

Several Councillors attended an afternoon tea hosted by the Youth Club which went very well. It was all agreed to sign up to the free membership of Play England.

19. **DATE AND TIME OF NEXT MEETING**

Monday 11th December 2023 at 5.30pm.

Meeting Closed 8.21pm.