

## HENFIELD PARISH COUNCIL

Notice of a meeting of Henfield Parish Council to be held on Tuesday 3<sup>rd</sup> October 2023 at 7.00pm in The Henfield Hall.

### AGENDA

1. DECLARATION OF MEMBERS' INTERESTS
2. APOLOGIES
3. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5<sup>th</sup> SEPTEMBER 2023
4. MATTERS ARISING
5. CHAIRMAN'S ANNOUNCEMENTS  
OPEN FORUM
6. WEST SUSSEX COUNTY COUNCIL REPORT
7. HORSHAM DISTRICT COUNCIL REPORT
8. VACANCY FOR COUNCILLOR
9. MOTION: TO APPROVE THE NOTICE OF CONCLUSION OF ANNUAL AUDIT FOR 2022/23
10. MOTION: TO APPROVE THE EXTERNAL AUDITOR REPORT FOR 2022/23
11. MOTION: TO APPROVE THE SITING OF A SEAT IN REMEMBRANCE OF HER MAJESTY QUEEN ELIZABETH II IN HENFIELD HIGH STREET. TO APPROVE PAYMENT FROM THE GENERAL RESERVES
12. MOTION: TO APPROVE IN PRINCIPLE A LEASE AND SUB-LEASE AND FUNDING ARRANGEMENTS RELATING TO THE TANYARD BARN, INCLUDING PAYMENT OF LEGAL COSTS
13. COMMITTEE REPORTS
  - (A) Finance, Risk & Change Governance  
Cllr Jones to report.
    - (a) Summary of £36,422.60 Expenditure from 1<sup>st</sup> September – 30<sup>th</sup> September 2023.  
  
To be Noted by Council.
    - (b) Select Expenditure as the Monthly Random Audit Checks – September.
  - (B) Plans Advisory  
Cllr Shaw to report.
  - (C) Recreation & Open Spaces  
Cllr Perry to report.
  - (D) Village Amenities  
Cllr Morgan to report.

(E) **Children & Young People**  
Cllr Simmonds to report.

(F) **Museum**  
Cllr Potts to report.

(G) **Joint Commons**  
Cllr Perry to report.

14. **REPORTS FROM MEMBERS REPRESENTING COUNCIL ON OUTSIDE BODIES**

15. **PCSO & POLICE ACTIVITIES**

16. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

17. **DATE OF NEXT MEETING**

Tuesday 7<sup>th</sup> November 2023.

Published Thursday 28<sup>th</sup> September 2023.