

HENFIELD PARISH COUNCIL
MUSEUM COMMITTEE

Notice of a meeting of the **Museum Committee** to be held on **Wednesday 28th August 2019** at **7:00pm** in the Council Office at the Henfield Hall.

A G E N D A

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF MEETING HELD ON 26th JUNE 2019**

OPEN FORUM

4. **MATTERS ARISING**
 - a) Agree next Meeting with Mentor, Amy Roberts
 - b) Museum Signage in the Village Centre
5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **FUTURE MANAGEMENT OF THE MUSEUM**
 - a) Museum Forward Plan – Draft and Next Steps
 - b) Draft Digitalisation/IT Plan
 - c) Henfield Parish Council – Museum Input to New Website
7. **CURATOR'S REPORT**
 - a) Acquisitions
 - b) Disposals
 - i) Postcards: Proceeds from the July Toovey's Auction and Proposals for Those Not Sold
 - ii) Disposals. Update on the 11 Disposals Agreed at the February Meeting
 - iii) Next Steps on Further Disposals
 - c) Review of Henfield Museum Acquisition and Disposal Policy
 - d) TV Programme – The Repair Shop - Update
8. **FRIENDS OF HENFIELD MUSEUM – REPORT FROM ROB GORDON**
9. **FINANCIAL REPORT – REPORT FROM THE CLERK**
 - a) Progress Report – 2019/20
 - b) Overview of the Museum Finances (HPC and FoHM) – Chair to Report
10. **ANY OTHER BUSINESS**
11. **DATE OF NEXT MEETING**

Wednesday 27th November 2019 at 7:00pm.