

**HENFIELD PARISH COUNCIL**  
**PLANS ADVISORY COMMITTEE**

**Meeting of the Plans Advisory Committee held on Thursday  
2<sup>nd</sup> February 2023 at 7:00pm in the Henfield Hall.**

**Present:** Cllrs R Shaw (Chairman), M Eastwood, E Goodyear and G Perry.

**In Attendance:** Mrs B Samrah (Parish Administrator).

**MINUTES**

**1. DECLARATION OF MEMBERS' INTERESTS**

There were none.

**2. APOLOGIES**

Were received from Cllrs Grossmith, Jemmett and Stevens.

**3. APPROVAL OF MINUTES OF MEETING HELD ON 19TH JANUARY 2023**

These were approved and signed and dated by the Chairman.

**4. MATTERS ARISING**

The Chairman confirmed that the Clerk had sent an additional email to HDC in connection with the new Sainsbury's in the High Street. This had been circulated.

*The Chairman adjourned the meeting.*

**OPEN FORUM**

There were no members of the public present.

*The Chairman reconvened the meeting.*

**5. CHAIRMAN'S ANNOUNCEMENTS**

There were none.

**6. CONSULTATION ON PLANNING APPLICATIONS**

DC/22/1980

11 Park Road, Henfield, BN5 9DS.

Erection of a first-floor side extension and single storey front, side and rear extensions. Enlargement and alterations to existing front and rear dormers and associated works.

Mr and Mrs Gavin and Jo Sargent.

**No Objection – All Agreed.**

DC/22/2298

Land South of WC Hire Site Hollands Lane Henfield West Sussex

Application to confirm the continuous use of agricultural land including the stationing and occupation of a caravan mobile home providing independent accommodation for more than 10 years. (Lawful Development Certificate Existing)

Mr Rodney Fuller

**This Committee has no evidence to either confirm or deny this.**

DC/23/0062

5 Chestnut End Henfield West Sussex BN5 9PG

Surgery to 1x Turkey Oak, 1x Scarlet Oak, 1x Red Oak, and 1x Norway Maple

Mr Roger Smith

**No Objection – All Agreed.**

**7. APPEALS**

There were none.

**8. CORRESPONDENCE**

- 1 HDC - List of compliance cases received between 16<sup>th</sup> - 22<sup>nd</sup> Jan 2023 – This was noted and in relation to EN/23/0031 (Benson Road/Kingsley Square) it was agreed that the Chairman would prepare a letter to be sent to HDC.
- 2 HDC - List of compliance cases received between 23<sup>rd</sup>-29<sup>th</sup> Jan 2023 –This was noted.
- 3 Planning Enquiry - EN/23/0016 – Bowden house – email trail sent 1.2.23 – This was noted.

**9. BUSINESS PLAN**

PAC section attached – It was agreed that this Committee is actively working within the parameters of the Business Plan except where matters are beyond their control; the lack of a Local Plan from HDC and problems over Water Neutrality. The Committee is particularly assisted in looking at Tree Applications by receiving an informed report from the Tree Warden for which it was very grateful.

**10. ANNUAL REPORT**

Planning Statistics already circulated on 26.1.23 – This was noted and will be used for the Annual Parish Meeting. (February figures will be added)

**11. ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

There were none.

**12. DATE OF NEXT MEETING**

7pm on 16th February 2023 in the Henfield Hall.

The meeting closed at 7.26pm.