



**HENFIELD PARISH COUNCIL**  
**Notice of a Meeting of Recreation and Open Spaces Committee**  
**to be held on Wednesday**  
**1<sup>st</sup> February 2023 at 9.30am in the Henfield Hall**

**AGENDA**

**1. DECLARATION OF MEMBERS INTERESTS**

**2. APOLOGIES**

**3. APPROVAL OF MINUTES OF THE MEETING HELD 14<sup>TH</sup> DECEMBER 2022**

**4. MATTERS ARISING**

- 1 Pendulous Sedge along Tanyard Path has been removed.
- 2 Footpaths – to receive update.

**OPEN FORUM**

**5. CHAIRMAN'S ANNOUNCEMENTS**

**6. HENFIELD FOOTBALL CLUB**

- 1 Consider Request to hold Football Tournament on 20 & 21 May. Form and Risk assessment attached

**7. HENFIELD CRICKET CLUB**

- 1 Car Park Repairs – waiting suitable weather to carry out repairs.
- 2 To consider the replacement of posts around road edge of Cricket Field (likely cost of materials £600 - £800, works officers to carry out the work)

**8. PLAYING FIELDS**

- 1 Kings Field – Report on Meeting of interested parties held on 11.1.23 – Circulated 19.1.23
- 2 Green Flag Checklist – Report from Children and Young People Committee meeting held on 18.1.23

**9. PLAY AREAS**

- 1 Kings Field Playing Area
  - a. Mound and Tunnel – now complete
  - b. Aerial Runway – still awaiting bearings
  - c. Skate Park – Report from Children and Young People Committee meeting held on 18.1.23

**10. TRAILS**

- 1 Safe Routes
- 2 Consider request to use £2,760.00 to upgrade trails (£2,500 from Trail Budget and £260 from Trail Reserve) to include online details of birds, syncing with markers

**11. BIODIVERSITY WORKING GROUP**

- 1 Community Road Verge – Update on virtual meeting held on 12.1.23

**12. TREE WORK**

- 1 Tree Wardens Meeting – To receive an update on meeting held on 19.1.23 – notes attached
- 2 To receive an update on WSCC Donate a Tree Scheme.
- 3 Removal of Cherry Tree from Kings Field Play area – removed on 3.1.23

**13. WORKS TEAM**

- 1 Community Orchard – clearance of brambles completed by Works team on 17.1.23

**14. TO CONSIDER BUDGET REQUIREMENTS FOR 2023/24**

**15. BUSINESS PLAN**

ROS Committee section attached.

**16. ANNUAL REPORT**

Draft attached

**17. CLERKS REPORT**

- 1 Financial Update
- 2 Any Other matters

**18. CORRESPONDENCE**

**19. ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

**20. DATE OF NEXT MEETING**

Wednesday 15<sup>th</sup> March 2023 at 9.30am in Henfield Hall.

Prepared 27<sup>th</sup> January 2023