

HENFIELD PARISH COUNCIL - FINANCE RISK & CHANGE GOVERNANCE COMMITTEE

Notice of a meeting of the **Finance Risk & Change Governance Committee** to be held on **Tuesday 31st January 2023 at 7:00pm** in the Committee Room at The Henfield Hall.

A G E N D A

1. **DECLARATION OF MEMBERS' INTERESTS**

2. **APOLOGIES**

3. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 20th DECEMBER 2022**

4. **MATTERS ARISING**

- a) Review of Henfield Parish Council's Pension Policy.
- b) Add Parameters for Future Reserves to our Financial Regulations.
- c) Increase in Our Fidelity Insurance.

OPEN FORUM

5. **CHAIRMAN'S ANNOUNCEMENTS**

- a) Coronation Family Day and Community Fridge.

6. **CONSIDER THE IMPACT OF THE CLOSURE OF THE BUDGENS STORE AND THE OPENING OF THE NEW SAINSBURY'S STORE**

7. **HENFIELD'S ANNUAL PARISH MEETING**

8. **DISCUSS THE REVIEW OF THE PARISH COUNCIL'S BUSINESS PLAN**

9. **FINANCE**

- a) Confirmation of Reconciliation of Bank Accounts (January).
- b) Internal Controls (To Include Audit Check of Expenditure) – January.
- c) Approve Setting up an Ethical Bank Account.
- d) Approve the Setting up of a Further Bank Account to Meet the Auditor's Recommendation.

10. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

11. **DATE OF NEXT MEETING** – Date of Next Meeting Tuesday 21st March 2023.

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