

**HENFIELD PARISH COUNCIL**  
**PLANS ADVISORY COMMITTEE**

**Meeting of the Plans Advisory Committee held on  
Thursday 19th January 2023 at 7:00pm in the Henfield Hall.**

**Present:** Cllrs R Shaw (Chairman), E Goodyear, D Grossmith, D Jemmett and G Perry.

**In Attendance:** Mrs B Samrah (Parish Administrator).

**MINUTES**

**1. DECLARATION OF MEMBERS' INTERESTS**

There were none.

**2. APOLOGIES**

Were received from Cllrs Eastwood and Stevens.

**3. APPROVAL OF MINUTES OF MEETING HELD ON 5TH JANUARY 2023**

These were approved and signed and dated by the Chairman.

**4. MATTERS ARISING**

There were none.

*The Chairman adjourned the meeting.*

**OPEN FORUM**

There were no members of the public present.

The Chairman adjourned the meeting.

**5. CHAIRMAN'S ANNOUNCEMENTS**

There were none.

**6. CONSULTATION ON PLANNING APPLICATIONS**

DC/22/1875

6 Stag Close Henfield West Sussex BN5 9HG

Partial conversion of existing garage to form study/dining room with associated external alterations.  
(Retrospective)

Mr Peter and Mrs Melanie Hales

**No Objection – All Agreed.**

DC/22/2268

Cornercroft Church Lane Henfield West Sussex BN5 9NY

Erection of a detached garden room building.

Mr Harrity

**No Objection – All Agreed. Subject to the Conservation Officer's Approval.**

DC/22/2307

Dykes Henfield Common North Henfield West Sussex BN5 9RL

Alterations to existing conservatory including the installation of new windows, external folding doors and replacement of roof. Construction of pergola and garden wall to form enlarged patio (Householder Application).

Mr Tarquin Scadding-Hunt

**No Objection – All Agreed.**

DC/22/2308

Dykes Henfield Common North Henfield West Sussex BN5 9RL

Alterations to existing conservatory including the installation of new windows, external folding doors and replacement of roof. Construction of pergola and garden wall to form enlarged patio (Listed Building Consent).

Mr Tarquin Scadding-Hunt

**No Objection – All Agreed.**

Premises Licence Number: PREM/1847/22

1 High Street, Henfield, West Sussex, BN5 9D

Sainsbury's Supermarkets Ltd seeking a premises licence for the following licensable activities

1. Sale and supply of alcohol by retail for consumption Off the premises only, Monday to Sunday 07:00 till 23:00

2 Premises open to the public, Monday to Sunday, 00:00 till 24:00 – details circulated 6.1.23

**Objection – All Agreed. This committee believes the opening hours are not consistent with a High Street that has residential accommodation, the opening hours of 6am to 10pm would be more appropriate and to be consistent with the other supermarket in High Street.**

**We have no objection to the store selling alcohol for consumption off the premises only, during the same opening hours.**

**We would be concerned if deliveries were taking place outside these hours. The signage needs to be appropriate for a conservation area.**

**7. APPEALS**

APP/Z3825/C/21/3280649 - Downsview Paddock, New Hall Lane, Small Dole, West Sussex, BN5 9YJ (EN/20/0610) - Enforcement Appeal Hearing due 10.1.23 – cancelled because of illness – this was noted.

**8. CORRESPONDENCE**

1 Building Works at Bowden House Church Street Henfield BN5 9NS – This was noted.

2 Stonepit Lane - email trail – This was noted.

3 HDC - Weekly List of Compliance Cases (9th-15th Jan 2023) – This was noted.

4 Gatwick FASI-South Stakeholder Iterative Option Appraisal Engagement Briefing – This was noted.

5 Open Consultation on the pivotal Levelling-up and Regeneration Bill: reforms to national planning policy – This was noted.

6 Information from Southern Water – This was noted.

7 Draft Environmental Planning Guidance Document – SLCC – This was noted.

8 SDNP - West Sussex Parish meeting - 15 March 2023 – This was noted.

9 HDC – New Development and Building Control Deputy Support Team Leader – Tracey Hooker – This was noted.

**9. ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

Cllr Goodyear said that the Local Plan had now be paused by HDC and that the meeting planned for 18<sup>th</sup> January 2023 had been cancelled. It was agreed that this committee would express their disappointment to our District Councillors at yet another postponement of the Local Plan.

**10. DATE OF NEXT MEETING**

7pm on 2<sup>nd</sup> February 2023 in the Henfield Hall.

The Meeting closed at 7.35pm.