



HENFIELD PARISH COUNCIL

Meeting of the Village Amenities Committee held on Wednesday 11th January 2023 at 10.30am at the Henfield Hall

Present: Cllrs J Jones (Chairman), M Morgan and R Kendall.

In Attendance: Mrs B Samrah (Parish Administrator – PA).

MINUTES

1. **DECLARATION OF MEMBERS INTERESTS**

There were none.

2. **APOLOGIES**

Were received from Cllrs A Donoghue and N Stevens.

3. **APPROVAL OF MINUTES OF THE MEETING 7th DECEMBER 2022**

These were approved and signed and dated by the Chairman.

4. **MATTERS ARISING**

1. Tennis Club Container - The Chairman confirmed that the Tennis Club had agreed that the container would be removed by 31st March 2023. It was agreed that a reminder would be sent to them at the end of February.

ACTION POINT: Operations Manager (OM) would write to HTC at the end of February to remind them of deadline.

2. Library planting beds – Cllr Morgan had still not heard back from HDC about the beds which required attention, but he would chase again.

ACTION POINT: Cllr Morgan would chase HDC for any update on the beds.

3. Hornbeams – It was confirmed that the Tree Surgeon would carry out the work when he could accommodate it in his schedule.
4. Museum posters – There was nothing further to report.

The Chairman adjourned the meeting.

OPEN FORUM

There were no members of the public present.

The Chairman reconvened the meeting.

5. **CHAIRMAN'S ANNOUNCEMENTS**

Electric Car Club – The Chairman confirmed that OM had had a meeting with Community Transport who have funding in place for an 18 Month project. They will need four car park spaces and will be approaching HDC shortly.

The Chairman said that WSCC were promoting a new way of reporting flooding and pot holes on roads through their website.

6. **CONSIDER 20MPH SPEED LIMIT FOR HIGH STREET**

The Chairman confirmed that some information had already been circulated and PA agreed to circulate an additional email which she had received. There was much discussion about what would suit the High Street and it was agreed that this would be a suitable topic for a survey and should also be included on details published for the Annual Parish Meeting. The Chairman

agreed to produce a schedule of pros and cons which could be circulated before the next meeting.

ACTION POINT: The Chairman would prepare details about advantages and disadvantages of 20mph speed limit.

8. **CONSIDER WSCC ACTIVE TRAVEL PLAN**

The Chair apologised that the working group meeting had had to be cancelled last week and suggested meeting at 2.45pm on Friday 27th January 2023 outside St Peter's School. All agreed to be available.

11. **PUBLIC CONVENIENCES**

There was nothing to report.

12. **CEMETERY**

1. Cemetery Signage – There was nothing to report.
2. Cemetery Fees – Cllr Kendal confirmed that the working group had met and had agreed proposals for revised charges and also established a framework for considering such charges in the future. It was agreed to discuss this further, once the OM had had an opportunity to prepare and circulate the group's report.
3. Cemetery Consecration - The Chairman asked whether Cllr Kendall was aware of any further details from the Diocese and Cllr Kendall agreed to liaise with Revd. Paul.

ACTION POINT: Cllr Kendal to liaise with Revd. Paul.

13. **STREET SCENE**

1. Village Square – Cllr Morgan confirmed that he had written to the agent who had said that he was getting instructions. Cllr Morgan agreed to chase for the next meeting. It was also agreed that proposals for this area could be outlined at the Annual Parish Meeting.
2. Summer Planting - Cllr Morgan asked that, when quotes are sought for the Summer planting, the new baskets and pots outside Setyres are included.

14. **CLERK'S REPORT**

1. Financial update
It was confirmed that expenditure for December included:
Christmas lights - £1,015.00; it was noted that there had been some correspondence about a call out charge to reset one of the timers.
Radar Gun - £1,716.65; this will be covered by CIL money.
Link Road Lights - £859.77; it was noted that a fault with the bollards that incorporated the lights was being investigated.
2. Any further updates – There was nothing to report.

15. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

Cllr Kendall had previously raised the issue of water running down Barrow Hill and that during very cold weather this could freeze and become a hazard. It was hoped that WSCC would be dealing with this problem and making sure that the gullies at the side of the road were regularly cleared. It was suggested that road signs saying "road liable to freezing" could also be placed on this stretch of road; it was understood that Cllr Payne would be investigating this possibility.

16. **DATE AND TIME OF NEXT MEETING**

1st March 2023 at 10.30am.

The Meeting closed at 11.16am.