

HENFIELD PARISH COUNCIL
MUSEUM COMMITTEE

**Notice of a meeting of the Museum Committee to be held on
Wednesday 23rd November 2022 at 7:30pm in the Henfield Hall**

AGENDA

1 DECLARATION OF MEMBERS' INTERESTS

2 APOLOGIES

3 APPROVAL OF MINUTES OF MEETING HELD ON 24th AUGUST 2022

OPEN FORUM

4 MATTERS ARISING

1. Electronic payments training – RG
2. Museum Opening Times
3. Standard Email sign off

5 CHAIRMAN'S ANNOUNCEMENTS AND CORRESPONDENCE

1. Annual report for Parish Meeting in 2023

6 DIGITISATION PROJECT UPDATE AND NEXT STEPS – AD/AB/RG

7 MUSEUM FORWARD PLAN

1. Development plan – 2019-2023
2. Museum Signage in car parks
3. Charging customers for research

8 SUMMER UNIVERSITY VOLUNTEER- RG

9 CURATOR'S REPORT - attached

1. Acquisitions – AB
2. Disposals- SR

10 FRIENDS OF HENFIELD MUSEUM (FoHM) REPORT

11 CLERK'S REPORT

1. Financial Update
2. Budget for 2023-2024
3. Curator's Honorarium

12 ANY OTHER BUSINESS

13 DATE OF NEXT MEETING

Wednesday 22ND February 2023 at 7:30pm

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