

HENFIELD PARISH COUNCIL - FINANCE RISK & CHANGE GOVERNANCE COMMITTEE

Notice of a meeting of the **Finance Risk & Change Governance Committee** to be held on **Tuesday 16th April 2019** at **7:00 pm** at the Parish Office in the Henfield Hall.

A G E N D A

1. **DECLARATION OF MEMBERS' INTERESTS**

2. **APOLOGIES**

3. **APPROVAL OF MINUTES OF MEETING HELD ON 20th MARCH 2019**

4. **MATTERS ARISING**

a) Risk Registers

OPEN FORUM

5. **CHAIRMAN'S ANNOUNCEMENTS**

a) Website Specification

b) Parish Council Co Options

c) Review of Remuneration Working Group

6. **COUNCIL COMMITTEES – KEY ISSUES**

7. **GOVERNANCE STRATEGY REVIEW** Cllr Kendall to Report

8. **HEALTH AND SAFETY POLICY AND RISK REGISTERS – REVIEW OF ANY CURRENT ISSUES**

9. **APPROVAL OF COMPLAINTS PROCEDURE**

10. **INFRASTRUCTURE DELIVERY PLAN AND S106 SCHEDULE**

11. **COMMUNITY BUILDINGS REPORT**

12. **FINANCE**

a) Confirmation of Reconciliation of Bank Accounts (March)

b) Internal Controls (To Include Audit Check of Expenditure) – 3 Fat Pigs - £33.32

c) Year End Report 2018/19

d) Summer Fair Public Liability Insurance

13. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

14. **DATE OF NEXT MEETING** - Tuesday 21st May 2019