



## **HENFIELD PARISH COUNCIL**

**Notice of a Meeting of Recreation and Open Spaces Committee  
to be held on Wednesday 2<sup>nd</sup> November 2022 at 9.30am in the  
Henfield Hall**

### **AGENDA**

#### **1. DECLARATION OF MEMBERS INTERESTS**

#### **2. APOLOGIES**

#### **3. APPROVAL OF MINUTES OF THE MEETING HELD 27<sup>th</sup>JULY 2022**

#### **4. MATTERS ARISING**

- 1 Footpaths – To receive an update from Cllr Eastwood.

#### **OPEN FORUM**

#### **5. CHAIRMAN'S ANNOUNCEMENTS**

- 1 Business Case for Reserves
- 2 Water Trough – float made and now in situ at Community Orchard
- 3 Memorial Tree by Library – New Plaque with greater security in situ.
- 4 To Receive update on RoSPA Safety Inspection
- 5 Climate Change meeting 28.9.22.
- 6 Frequency of meetings in 2023
- 7 Audioactive – project for young people possibly being held near Skate Park
- 8 Skate Park – permission has been given to hold an Open Day(s)
- 9 Volunteer Litter Pickers

#### **6. HENFIELD FOOTBALL CLUB**

HFC happy to contribute to maintenance costs of Memorial Field

#### **7. PLAYING FIELDS**

- 1 Kings Field – Request from 4-corner.comfdp to run pre-school football training on the Kings Field – attached – Risk Assessment, Certificate of Insurance and email.
- 2 Signage at Playing Fields and Play Areas
- 3 Fields in Trust
- 4 Green Flag – Consider first three sections of Green Flag Requirements – attached.

#### **8. PLAY AREAS**

- 1 Kings Field Playing Area
  - a. Mound and Tunnel – Work ongoing.
  - b. Roundabout seats have been replaced.
  - c. Consider replacement of Back boards for Basket Ball court – attached
- 2 From Children & Young Peoples Committee –
  - a. Consideration of budget for play areas and play equipment being transferred to CYP.
  - b. Shade at Kings Field Play area – Likely cost £7,000 – 8,000 consider for next year's budget.
  - c. Additional Picnic Bench at Kings Field Play area – Likely cost £1,000 consider for next year's budget.

#### **9. TRAILS**

To receive update from Cllr Eastwood on number of visitors

#### **10. BIODIVERSITY WORKING GROUP**

To consider commissioning a Management Plan for the Sandpit Field

#### **11. TREE WORK**

- 1 To receive an update on WSCC Donate a Tree Scheme – 25 trees have been approved HPC have paid £3,826.00 to WSCC residents have funded the remainder. BP Guild have agreed to lend Water Bowser. Watering will be by volunteers and possibly Works Officers if time.
- 2 Tree Warden Public meeting at front of Henfield Hall – Saturday 1<sup>st</sup> October 2022
- 3 HDC Memorial Tree for St Peter's School – delivered 10 or 11 November.

**12. WORKS TEAM**

- 1 Consider purchasing Works Officer's personal Sit on Mower for £2,000, (£10,000 when new)
- 2 Consider the hire of Sit on Mower for one day (£195 +VAT) to cut the longer grass

**13. TO CONSIDER BUDGET REQUIREMENTS FOR 2023/24**

**14. CLERKS REPORT**

- 1 Financial Update
- 2 Any Other matters - Update on Rothery Access.

**15. CORRESPONDENCE**

- 1 A resident on Martyn Close has approached WSCC to maintain a small area of grass.
- 2 A resident has asked about removing Pendulous Sedge along Tanyard Path – Letter attached

**16. ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

**17. DATE OF NEXT MEETING**

Wednesday 14<sup>th</sup> December 2022 at 9.30am in Henfield Hall.

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