

HENFIELD PARISH COUNCIL - FINANCE RISK & CHANGE GOVERNANCE COMMITTEE

Notice of a meeting of the **Finance Risk & Change Governance Committee** to be held on **Tuesday 27th September 2022 at 7:00pm** in the Garden Room at The Henfield Hall.

A G E N D A

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF THE MEETING HELD ON 12th JULY 2022**
4. **MATTERS ARISING**
 - a) Zero Hours Contracts
 - b) Update on the Community Bus
- OPEN FORUM**
5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **MOTION: TO APPROVE THE BUSINESS CASE SUMMARY FOR EACH OF THE COUNCIL'S EARMARKED RESERVES**
7. **MOTION: TO APPROVE THE LATEST VERSION OF THE INFRASTRUCTURE DELIVERY PLAN**
8. **MOTION: TO APPROVE EXPENDITURE OF £690 FOR THE REPAIRS TO THE BLOCK PAVING IN THE VILLAGE SQUARE**
9. **MOTION: TO APPROVE THE EXPENDITURE OF £5,738.92 TO REPLACE THE KINGSFIELD RAMP AND TUNNEL PLAY EQUIPMENT. THE COST TO BE TAKEN FROM THE RECREATIONAL EQUIPMENT & SKATE PARK RESERVE**
10. **MOTION: TO APPROVE OPTING-IN TO THE EXTERNAL AUDITOR APPOINTMENT ARRANGEMENTS**
11. **MOTION: TO APPROVE FUNDING OF UP TO £1,000 TO MITIGATE THE EFFECTS OF THE CURRENT ECONOMIC CRISIS**
12. **MOTION: TO APPROVE FUNDING OF UP TO £600 TOWARDS THE COST OF MATERIALS FOR THE COMMUNITY PAYBACK TEAM**
13. **WORKS OFFICER SCHEDULE FOR AUTUMN/WINTER 2022/23**
14. **CONSIDER A FUTURE MEMORIAL TO HER MAJESTY THE QUEEN**
15. **FINANCE**
 - a) Confirmation of Reconciliation of Bank Accounts (June, July & August).
 - b) Internal Controls (To Include Audit Check of Expenditure) – July & August
 - c) Approve the Henfield Community Partnership Grant of £750
 - d) Consider Potential Expenditure in Light of the King's Accession
 - e) Approve the Transfer of The Neighbourhood Plan Review Reserve to the General Reserves
16. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**
17. **DATE OF NEXT MEETING** - Tuesday 15th November 2022.

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