

HENFIELD PARISH COUNCIL
MUSEUM COMMITTEE

**Notice of a meeting of the Museum Committee to be held on
Wednesday 24th August 2022 at 7:30pm in the Henfield Hall**

AGENDA

1 DECLARATION OF MEMBERS' INTERESTS

2 APOLOGIES

3 APPROVAL OF MINUTES OF MEETING HELD ON 8TH JUNE 2022

- 1 Amendment to previous minutes - FoHM funds were at £3525.31 (not £2,000 as reported)

OPEN FORUM

4 MATTERS ARISING

1. Electronic payments training - RG
2. Roving Table - AB
3. Fire and Burglar alarms – SR
4. Queens Jubilee photos - RG/SR

5 CHAIRMAN'S ANNOUNCEMENTS AND CORRESPONDENCE

1. Henfield Parish Council Business Plan
2. South East Museum Development Newsletter: 1 August 2022 – attached
3. South East Museum Development Newsletter: 15 August 2022 – attached

6 DIGITISATION PROJECT UPDATE AND NEXT STEPS – AD/AB/RG - attached

7 MUSEUM FORWARD PLAN

1. Development plan – 2019-2023 - attached
2. Museum Signage and opening hours
3. Wi-Fi for Museum
4. Charging customers for research - AB

8 SUMMER UNIVERSITY VOLUNTEER- RG

9 CURATOR'S REPORT - attached

1. Acquisitions – AB
2. Disposals- SR

10 FRIENDS OF HENFIELD MUSEUM (FoHM) REPORT

1. Horsham Museum - Open Evening - 5 August 2022

11 CLERK'S REPORT

1. Financial Update
2. Statement for Reserves

12 ANY OTHER BUSINESS

13 DATE OF NEXT MEETING

Wednesday 23rd November 2022 at 7:30pm

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