

## **HENFIELD PARISH COUNCIL**



### **Meeting of the Children and Young People Committee held on Monday 25<sup>th</sup> July 2022 at 11 am in the Henfield Hall**

**Present:** Cllrs N Farrell (Chairman), E Goodyear, A Donoghue and C Simmonds.

**In attendance:** Mrs R Grantham (Operations Manager- OM) and Cllr M Eastwood.

#### **MINUTES**

1. **DECLARATION OF MEMBERS INTERESTS**

There were none.

2. **APOLOGIES**

Cllr J Potts.

3. **APPROVAL OF MINUTES OF MEETING 29<sup>th</sup> JUNE 2022**

Approved, signed and dated by the Chairman.

4. **MATTERS ARISING**

1. IDP

This will be included on the agenda for the September meeting of the Finance, Risk and Change Committee. The multi sports court will be a separate item from a running track, which can be included with the pump track item as multi use for roller skating, scooting and young children learning to ride bikes as well as for runners.

2. Goals

The football club confirmed that it is not possible to leave goals in place on the Kings Field but that there are permanent goals on the Memorial Field. Goals on wheels could be a possibility.

**Action Point:** OM to investigate cost of goals with wheels

3. Basketball hoops/nets basketball

Nets have been replaced but the hoops are still bent out of shape

**Action Point:** The works officer to inspect hoops and back boards again.

4. Swimming trip

This took place last week with use of the Community Bus.

5. Funfair

This has been booked for the 22-25<sup>th</sup> August.

6. Noticeboard

Cllr Jones, Chairman of Village Amenities Committee will be asking the Henfield Hall to use the right-hand side of their noticeboard at the bus shelter. A different colour back drop can be put up so it is eye catching.

7. Web pages

A meeting will take place with PMW Ltd to discuss further.

8. Cinema night

There has been no response from Henfield Hall or the Touring Cinema company.

**Action Point:** Cllr Goodyear will raise at the Henfield Hall meeting 26<sup>th</sup> July.

9. Work experience and training.  
The Parish Council work experience went well. It was suggested that this happens every year.

**Action Point:** Cllr Goodyear will raise at the next Henfield Community Partnership meeting in order to establish some relationships with local businesses and traders.

10. Rollerskating  
This is no longer possible due to the new flooring installed in the leisure centre sports hall.
11. Junior Gym  
This has been actioned. The junior gym sessions now start at 4.30pm. A flyer is being produced and this can be promoted by the Parish Council.
12. Shade and bench on Kings Field.  
This is being considered by the Recreation and Open Spaces Committee.
13. Horsham Youth Forum  
The committee have been invited to attend on 13<sup>th</sup> September with some young people, those who expressed interest and gave their email address following the Steyning Grammar visit will be invited to attend with the Chairman and the OM. The Chairman also mentioned that she has been invited to join the Youth Club committee. She will need to declare an interest and abstain from voting at Parish Council meetings where financial decisions are made regarding the Youth Club.

*The Chairman adjourned the meeting*

5. **OPEN FORUM**  
There were no members of the public present at the meeting.

*The Chairman reconvened the meeting.*

6. **PROJECTS**
  1. Henfield Young People Centre  
Cllr Eastwood reported that he and the Chairman visited 'The Depot' in Billingshurst, a drop-in centre for age 11 and upwards. This building, next to an ice cream shop, was purchased by the Parish Council with a loan, paid for by renting the flat above. The building was refurbished with S106 funding. It is run and managed by Sussex Clubs for Young People with paid employees as well as volunteer staff who are tailored to the particular age group they are working with. The space has a kitchen, space for young people to socialise and lots of access to information as well as a small office. Any organised activities, or for groups of larger than twenty people, a larger building is used. There is no charge for using the service, instead the young people are involved directly in fundraising.

Cllr Donoghue asked whether there was any potential for the Henfield Club to be used as a more multi-generational space. The upstairs room could be a dedicated space for young people, although kitchen and toilet facilities would need to be considered. It was noted that the older children had specifically requested a high street location. It was agreed that ideally there would be two separate spaces with younger children located closer to St Peter's school. The Chairman also suggested that if there was a quiet evening in the club, perhaps Monday, that young people could use the bar area (no alcohol to be served) as they would also appreciate the juke box

**Action Point:** Cllr Simmonds to raise this suggestion at the next Henfield Club meeting.

7. **YOUTH ENGAGEMENT**

1. Bus consultation

Steyning Grammar School and St Peter's School have communicated the West Sussex Bus consultation to parents and the Parish Office have contacted the twenty one children we had contact with. The Youth Club have also asked their senior members to complete it and Cllr Donoghue has also asked the mother and toddler group to respond.

2. Work experience students

It was agreed to offer two work experience placements per year to young people.

8. **FEEDBACK FROM OTHER GROUPS**

1. Mother and Toddler group

Cllr Eastwood reported that the Mother and Toddler group may have found a new home at the Red Oaks conservatory and that they are looking into available grants.

2. Survey of organisations

Information about clubs has been collated and was circulated prior to the meeting. It was agreed that it would be useful to have more information so that we can promote the organisations, promote our new committee and identify any gaps in provision. It was agreed that use of the buildings could be discussed at the Community Facilities meetings in November.

**Action Point:** The Chairman will contact all of the clubs to ask about the costs, the days and times they operate, their availability in terms of places for children and whether they are year-round or term time only.

It was also discussed that some organisations are using Parish Council land to run commercial events without permission.

**Action Point:** The OM to contact the relevant clubs to request risk assessments and proof of public liability insurance.

9. **EVENTS**

1. Launch event 2023

Following discussion, it was agreed to have one or two indoor events earlier in the year, to hopefully include a themed film night/comicon at the Henfield Hall and a live lounge event potentially at the Youth Club. In addition, it was also suggested to hold an outdoor event in summer along similar lines to the Jubilee fun day to incorporate a skate jam at the Kings Field.

**Action Point:** Cllr Goodyear to ask about the potential for a young people's film night at the Henfield Hall

10. **BUDGETS**

Cllr Goodyear mentioned that a budget will be needed for events, potentially for new website pages as well as employment of a Youth Officer. **It was agreed** to discuss further at the September meeting.

11. **BUSINESS CASE FOR YOUNG PEOPLE CENTRE**

A short business case is required for each of the reserves; in this case for the £11,000 under Youth Services.

**Action Point:** Cllr Goodyear to send the template to the Chairman.

**Action Point:** The Chairman to write the business case for the Youth Services Reserve.

12. **BUSINESS PLAN ACTION PLAN**

Cllr Goodyear suggested allocating the committee's current actions to the four categories on the business plan action plan.

**Action Point:** The Chairman to allocate each of the committee's actions into one of the business plan action plan criteria.

13. **CLERK'S REPORT**

1. Financial update

The Clerk has added the additional £550 provision to the Youth Services Reserve making a total of £11,000.

2. Any further updates

There were no further updates.

14. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

The OM showed the committee a photograph of the 'children lollipops' that are used to prevent parking outside schools in Shoreham. It was suggested that St Peters could consider using them, as well as possible use outside One Stop on the zig zag lines. These could potentially be purchased with S106 funding.

**Action Point:** The Chairman to contact St Peter's School as outside body representative to ask whether they would like to use the children lollipops. A member of their staff would need to put them out and bring back in each day.

The OM passed on two suggestions from the works officer. To have a dedicated graffiti wall to hopefully redirect the regular graffiti at the skate park which is expensive and time consuming to remove. Possible locations could be the back wall of the leisure centre or the youth club, or even a separate purpose built wall. **It was all agreed** as a good idea to be considered at a later stage.

The other suggestion was to ask the owner of the field adjacent to the Rothery whether they would be prepared to allocate a small section for use by young people to build bike jumps.

**Action Point:** The works officer to speak to the landowner in question.

15. **DATE AND TIME OF NEXT MEETING**

Wednesday 28<sup>th</sup> September at 10.30am.

Young People also to be invited to attend the Full Council meeting 4<sup>th</sup> October in order to feed back on their visit to the Horsham Youth Forum.

**Meeting Closed 1.19pm.**