

HENFIELD PARISH COUNCIL - FINANCE RISK & CHANGE GOVERNANCE COMMITTEE

Notice of a meeting of the **Finance Risk & Change Governance Committee** to be held on **Tuesday 12th July 2022 at 7:00pm** in the Garden Room at The Henfield Hall.

A G E N D A

1. **APPOINTMENT OF CHAIRMAN FOR FORTHCOMING YEAR**
2. **ELECTION OF VICE CHAIRMAN FOR THE FORTHCOMING YEAR**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **APOLOGIES**
5. **APPROVAL OF MINUTES OF THE MEETING HELD ON 19th APRIL 2022**
6. **MATTERS ARISING**
OPEN FORUM
7. **CHAIRMAN'S ANNOUNCEMENTS**
 - a) Works Officer Update
 - b) Application from Henfield Cricket Club for Funding Towards New Cricket Nets
8. **PRODUCE A SHORT BUSINESS CASE FOR EACH OF THE COUNCIL'S EARMARKED RESERVES**
9. **APPROVE THE INSURANCE COVER IN LINE WITH THE ASSET REGISTER**
10. **REVIEW THE PERSONNEL POLICIES' COMPLIANCE STATEMENT FOR 2022**
 - a) Review the Personnel Policies & Contract Templates
11. **REVIEW THE EXPENDITURE & INCOME FOR THE QUEEN'S JUBILEE EVENTS**
12. **DISCUSS THE UK SHARED PROSPERITY FUND**
13. **UPDATE ON THE COMMUNITY BUS**
14. **CLARIFY OUTSIDE BODY REPRESENTATION ROLE**
15. **HENFIELD PARISH COUNCIL'S BUSINESS PLAN – FINANCE ACTION POINTS**
16. **FINANCE**
 - a) Confirmation of Reconciliation of Bank Accounts (April & May).
 - b) Internal Controls (To Include Audit Check of Expenditure) – Interconnective Ltd – £121.13 (April) & DMH Stallard (£1,440.00).
17. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**
17. **DATE OF NEXT MEETING** - Tuesday 27th September 2022 (Change of Date).

Published Thursday 7th July 2022.