

HENFIELD PARISH COUNCIL - FINANCE RISK & CHANGE GOVERNANCE COMMITTEE

Notice of a meeting of the **Finance Risk & Change Governance Committee** to be held on **Tuesday 15th October 2019** at **7:00 pm** at the Parish Office in the Henfield Hall.

A G E N D A

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF MEETING HELD ON 24th SEPTEMBER 2019**
4. **MATTERS ARISING**
 - a) The New Parish Council Website - Update
 - b) Meeting Dates for the Open Spaces and Village Centre Committees
- OPEN FORUM**
5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **COUNCIL COMMITTEES – KEY ISSUES**
7. **YEAR OF GREEN ACTION**
 - a) Cllr Perry to Report
8. **THE RIVER ADUR PARISHES' REPORT**
9. **HEALTH AND SAFETY AND BUSINESS CONTINUITY RISK REGISTERS – REVIEW OF ANY CURRENT ISSUES**
10. **ACCEPT SKILLS AND EXPERIENCE REGISTER**
11. **FINANCE**
 - a) Confirmation of Reconciliation of Bank Accounts (September)
 - b) Internal Controls (To Include Audit Check of Expenditure) – Grasstex Ltd (£1,460.00)
 - c) Progress Report 2019/20
 - d) Approve External Audit 2018/19
 - e) Approve Payment of Grant to the Henfield Community Partnership
 - f) Takeover of Stackhouse Poland Ltd by the Gallagher Group
 - g) Approve Replacement of Council Van Window
12. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**
13. **DATE OF NEXT MEETING** - Tuesday 19th November 2019.