**Henfield Parish Council Business Plan 2022-25 : Draft Action Plan**

| Strategic Plan Priority | Committee Owner | Goals | Goal Owner (if different to Committee Owner) | Next Action | By When (Date) |
| --- | --- | --- | --- | --- | --- |
| 1. Appropriate Development | Plans Advisory | Design Standard Quality (HDPF & HPDS) |  |  |  |
|  |  | 370 New Homes by 2038 right location (NHP & HLP) |  |  |  |
|  |  | Minimise outside BUAB development |  |  |  |
|  |  | Retain village look and feel including Conservation Area and Tree protection |  |  |  |
|  |  | Object or Support Appeals where appropriate and attend Hearings where stating our case in person would be helpful |  |  |  |
|  |  | Measure and understand where and why PAC and HDC view applications differently |  |  |  |
|  |  | Maintain positive working relationships with HDC and WSCC |  |  |  |
| 2. Vibrant High Street | Village Amenities | Areas within BUAB maintained and improved |  |  |  |
|  |  | Attractive Village Centre & Village Square |  |  |  |
|  |  | Restore a working Village Clock |  |  |  |
|  |  | Support events that increase High Street footfall |  |  |  |
|  |  | Develop a Community Transport Plan and seek WSCC endorsement |  |  |  |
|  |  | Encourage and support Community Speedwatch and actions arising from SID data |  |  |  |
| 3. Club Wellbeing | Finance Risk & Change | Community Buildings & facilities Meeting held at least annually |  |  |  |
|  |  | Ensure larger scale projects on IDP moving forward/delivered |  |  |  |
|  |  | Promote understanding of the roles of our clubs and avoid duplication without stifling competition |  |  |  |
|  |  | Develop funding plans for capital works through Precept and CIL contributions |  |  |  |
|  |  | Provide advice and guidance on governance, grants and fund raising |  |  |  |
| 4. Sense of Community | Village Amenities | Successful Remembrance Committee & parade | Remembrance sub Committee |  |  |
|  | Recreation & Open Spaces | Annual Community Walk | Recreation & Open Spaces to provide walk design and destination |  |  |
|  | Finance Risk & Change | Deliver 3 Community Events per year | In conjunction with community organisations |  |  |
|  |  | Actively participate in and promote community events inc HDC and WSCC led initiatives |  |  |  |
| 5. Explore our Countryside & history | Recreation & open Spaces | Deliver 2 new trails per annum giving 6 in total |  |  |  |
|  |  | Ensure trails are adequately signed and inspected |  |  |  |
|  |  | Use Social Media to promote exploration of our countryside |  |  |  |
|  | Museum | Ensure Museum reaches a wider audience |  |  |  |
|  | Joint Commons Committee | Ensure enjoyment of our Commons |  |  |  |
| 6. Help When Needed | Henfield Parish Council | Support for organisations who help the frail and vulnerable, Medical Centre, Haven and HYC | Outside Body Representatives |  |  |
|  |  | Establish a Youth Sub Committee |  |  |  |
|  |  | Deliver better engagement with young people | Youth Sub Committee |  |  |
|  |  | Consider Employment of Youth Officer | Youth Sub Committee |  |  |
|  |  | Plan activities to support 2023 as Henfield Year of Young People | Youth Sub Committee |  |  |
|  |  | Develop Young Peoples plan, improvements and budget | Youth Sub Committee |  |  |
|  |  | Always consider those with challenges in all that we do | All Councillors & Staff |  |  |
| 7. Environmental Protection | Finance Risk & Change | Deliver actions in HPC Carbon Reduction Plan | In conjunction with Biodiversity Sub Committee |  |  |
|  | Henfield Parish Council | Consider environmental impact in all that we do | All Councillors and Staff |  |  |
|  | Finance Risk & Change | Ensure that our Work is Sustainable & carbon neutral |  |  |  |
|  |  | Map and understand our Nature Corridors | In conjunction with Biodiversity Sub Committee |  |  |
|  |  | Use our Social Media to gain community support for sustainability and biodiversity activities |  |  |  |
|  |  | Develop plans for Safe Roads for off road cycling, horse riding and walking | Safe Routes sub-committee |  |  |
|  |  | Deliver a Habitat Survey to inform decision making | In conjunction with Biodiversity Sub Committee |  |  |
|  |  | Plan activities to support 2024 as Henfield’s Year of Biodiversity |  |  |  |
| 8. HPC Organisation | Finance Risk & Change | Ensure all HPC roles are advertised |  |  |  |
|  |  | Publicise what it is like to be a Councillor |  |  |  |
|  |  | Ensure Diversity is a consideration in Councillor Co-option  Ensure that Councillors are visible and accessible |  |  |  |
|  |  | Develop strength and depth to support good leadership in the future |  |  |  |
|  |  | Ensure Succession Plans for key staff and councillor roles are in place |  |  |  |
| 9. Communication | Henfield Parish Council | Consider streaming Council Meetings including Committees when subject matter is of wide community interest |  |  |  |
|  |  | Encourage meeting attendance by members of public |  |  |  |
|  |  | Publicise our work including social media, BN5, Parish Magazine and County/District publications |  |  |  |
|  |  | Develop and publish an HPC Communications Strategy |  |  |  |
|  |  |  |  |  |  |