

**HENFIELD PARISH COUNCIL**  
**PLANS ADVISORY COMMITTEE**

**Meeting of the Plans Advisory Committee  
held on Thursday 7th April at 7:00pm via Zoom.**

**Present:** Cllrs N Stevens (Chairman), A Donoghue, E Goodyear, and J Potts.

**In Attendance:** Mrs B Samrah (Parish Administrator)

**MINUTES**

**1. DECLARATION OF MEMBERS' INTERESTS**

There were none.

**2. APOLOGIES**

Were received from Cllrs M Eastwood, D Grossmith, G Perry and R Shaw.

**3. APPROVAL OF MINUTES OF MEETING HELD ON 17<sup>th</sup> MARCH 2022**

These were approved and the Chairman confirmed that he would sign them when he is next in the Parish Office.

**4. MATTERS ARISING**

Car Parking at Bishops Park Estate – After some discussion it was confirmed that the Clerk would be asked to write to HDC and WSCC alerting them to the potential problem of parking on surrounding roads when the new parking restrictions were introduced on 1<sup>st</sup> May within the estate. Cllr Potts said that this matter had already been raised with HDC and that Cllr Sarah Payne had raised the same issue with WSCC but that a further letter from the Parish Council would be helpful.

**ACTION POINT:** The Clerk would write to HDC and WSCC with concerns over the problems that would be caused with additional parking in the roads surrounding the Bishops Park Estate.

*The Chairman adjourned the meeting*

**OPEN FORUM**

There were no members of the public present.

*The Chairman re-convened the meeting*

**5. CHAIRMAN'S ANNOUNCEMENTS**

There were none.

**6. CONSULTATION ON PLANNING APPLICATIONS**

DC/22/0450

Crabtree Cottage Henfield Common South Henfield West Sussex BN5 9RS

Erection of a single storey side extension.

Mr & Mrs Simon & Liz Parker

**No objection - all agreed.**

DC/22/0481

Pear Tree Farm Furners Lane Woodmancote Henfield West Sussex BN5 9HX

Retrospective change of use for a two-year period in respect of B8 storage yard by Lanes

Infrastructure in connection with Horsham broadband / fibreoptic contract.

Mr Tingey

**Objection – All agreed. The Committee deems that this application is contrary to HDPF policies:-**

- **Policy 1 as it is not a strategic site in the Local Plan;**
- **Policy 2 as it is not a nominated site in the Neighbourhood Plan;**
- **Policy 3 as it is not within an existing built-up area;**
- **Policy 4 as the site is not allocated in the Local Plan or Neighbourhood Plan, and does not adjoin an existing settlement edge;**
- **Policy 10 as it does not maintain the quality and character of the area; does not contribute to diverse and sustainable farming enterprises; or promote recreation;**

- **Policy 24 as it does not protect the high quality of the district’s environment;**
- **Policy 26 as it does not protect the rural and undeveloped nature of the countryside outside the built-up area boundaries; does not support the needs of agriculture or forestry; does not enable the extraction of minerals or disposal of waste; or provide for quiet informal recreational use;**
- **Policy 33 as it does not avoid unacceptable harm to the amenity of neighbouring properties;**
- **Policy 39 as it does not demonstrate there being sufficient capacity in the existing transport infrastructure to meet their requirements;**
- **Policy 40 as it does not improve the existing transport system; or is located in an area where there is a choice of local transport; and**
- **Policy 41 as it does not demonstrate adequate parking and highway safety.**

**HDPF Policy 33.2 and HDPF Policy 33.3 as there is loss of amenity to the neighbouring property, and the scale and massing of the proposed 3-storey buildings is out of keeping and unsympathetic with the built surroundings.**

DC/22/0489

Hillside Lower Station Road Henfield West Sussex BN5 9UG

Conversion of loft into habitable living space, incorporating roof extensions, creation of rear dormers and installation of rooflights and windows.

Tracey and Dave Whittle

**No objection – all agreed**

**7. APPEALS**

There were none.

**8. CORRESPONDENCE**

- 1 HDC list of compliance cases 14-20 March 2022 – This was noted.
- 2 Response from WSCC to email from Cllr Eastwood – This was noted.
- 3 Monthly Planning Compliance Team statistics for March 2022 - This was noted.
- 4 Hascombe Farm – The Site Visit has been confirmed as the afternoon of 20<sup>th</sup> April and that The Chairman and Cllr Eastwood would be attending.

**9. ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

Cllr Goodyear queried whether HDC would now be taking action against Budgens as they had lost their appeal with regards to their signage, Cllr Potts confirmed this would be the case. Cllr Goodyear also alerted the committee to more activity at the Camping Site in West End Lane and Cllr Potts confirmed that a site visit for another matter was already planned.

Cllr Potts said that further to being mentioned on the Compliance List; Whiteoaks were likely to have even more caravans using the site and the situation would need monitoring.

**10. DATE OF NEXT MEETING**

7pm on 21<sup>st</sup> April 2022 via Zoom

The Meeting closed at 7.24pm