

HENFIELD PARISH COUNCIL
MUSEUM COMMITTEE

Notice of a meeting of the Museum Committee to be held on
Wednesday 23rd February 2022 at 7:30pm in the Garden Room, Henfield Hall

AGENDA

1 DECLARATION OF MEMBERS' INTERESTS

2 APOLOGIES

3 APPROVAL OF MINUTES OF MEETING HELD ON 24TH NOVEMBER 2021

OPEN FORUM

4 MATTERS ARISING

1. Purchase Link on Museum Website and electronic payments – RG
2. Magnetron Survey – RG
3. Roving Table – AB
4. Fire and Burglar alarms – SR
5. Kneelers and Tapestry at St Peter's Church – LJ
6. Queens Platinum Jubilee - any update - RG/AB
7. CCTV – Annual Maintenance carried out on 7.2.22

5 CHAIRMAN'S ANNOUNCEMENTS AND CORRESPONDENCE

6 DIGITISATION PROJECT UPDATE – AD/AB/RG

7 HENFIELD PARISH COUNCIL ANNUAL MEETING – 1ST MARCH 2022

8 MUSEUM FORWARD PLAN – AB/LJ/JJ

9 DRAFT CURATOR'S AND ASSISTANT CURATOR'S AGREEMENT

10 CURATOR'S REPORT - attached

1. Acquisitions – AB
2. Museum Policies and Processes to Review - AB
3. Disposals- SR
4. Costume Collection November 2021 to February 2022 – attached

11 FRIENDS OF HENFIELD MUSEUM (FoHM) REPORT

12 CLERK'S REPORT

1. Financial Update

13 ANY OTHER BUSINESS

14 DATE OF NEXT MEETING

Wednesday 25th May 2022 at 7:30pm

Published 18th February 2022

Please contact office@henfield.gov.uk if you wish to attend