

HENFIELD PARISH COUNCIL - FINANCE RISK & CHANGE GOVERNANCE COMMITTEE

Notice of a meeting of the **Finance Risk & Change Governance Committee** to be held on **Wednesday 19th January 2022 at 2:30pm** in the Garden Room.

A G E N D A

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF MEETING HELD ON 21st DECEMBER 2021**
4. **MATTERS ARISING**

OPEN FORUM

5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **THE FUTURE OF THE COMMUNITY BUS**
7. **WORKS OFFICER RECRUITMENT**
8. **FINANCE**

- a) Confirmation of Reconciliation of Bank Accounts (December)
- b) Internal Controls (To Include Audit Check of Expenditure) – (December)
- c) Approve a Retirement Contribution to the Retiring Works Officer
- d) Approve a Payment of £300 From the Museum Reserves Towards the Survey of the Land at Dykes/Backsettown
- e) Approve a Payment of £908.12 from the Community Events' Reserve Towards the Cost of the Electricity Outlet in the Coopers Way Car Park
- f) Approve a payment of up to £500 from the Community Events' Reserve towards the Jubilee Celebrations
- g) Consider Underwriting the Parish Jubilee Concert on 3rd June 2022 from the Community Events' Reserve

9. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**
10. **DATE OF NEXT MEETING** - Tuesday 15th February 2022.

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