

HENFIELD PARISH COUNCIL - FINANCE RISK & CHANGE GOVERNANCE COMMITTEE

Notice of a meeting of the **Finance Risk & Change Governance Committee** to be held on **Tuesday 21st December 2021** at **4:00pm** via Zoom.

A G E N D A

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF MEETING HELD ON 16th NOVEMBER 2021**
4. **MATTERS ARISING**
OPEN FORUM
5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **REVIEW THE FUNDING AND UTILISATION OF THE COMMUNITY BUS**
7. **CONSIDER THE 2022/23 BUDGETS FOR SUBMISSION TO FULL COUNCIL**
8. **CONSIDER THE 2022/23 PRECEPT FOR SUBMISSION TO FULL COUNCIL**
9. **REVIEW OF COUNCIL DOCUMENTS**
10. **FINANCE**
 - a) Confirmation of Reconciliation of Bank Accounts (November)
 - b) Internal Controls (To Include Audit Check of Expenditure) – (November)
 - c) To Consider the Replacement of the Parish Office Windows
 - d) Consider Transferring £2,300 from the Kingsfield Trust Account
 - e) Consider Payments to Henfield Church and the Henfield Club
 - f) Consider Raising the Museum Improvement Reserve Cap from £2,909 to £5,000
11. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**
12. **DATE OF NEXT MEETING** - Tuesday 18th January 2022.

Published Thursday 16th December 2021