

**HENFIELD PARISH COUNCIL**  
**MUSEUM COMMITTEE**

**Notice of a meeting of the Museum Committee to be held on  
Wednesday 24<sup>th</sup> November 2021 at 7:30pm in the Committee Room, Henfield Hall**

**AGENDA**

**1     DECLARATION OF MEMBERS' INTERESTS**

**2     APOLOGIES**

**3     APPROVAL OF MINUTES OF MEETING HELD ON 25TH AUGUST 2021**

**OPEN FORUM**

**4     MATTERS ARISING**

1. Purchase Link on Museum Website and electronic payments – RG
2. Sale of Cards - selection of prints – RG
3. Sussex Heritage Trust – AD
4. Henfield Hall – to receive an update – AD
5. Museum Leaflet – distribution
6. The Sandpit – SR
7. Red Oaks – Roving Table – AB
8. Fire and Burglar alarms – SR
9. Kneelers at St Peter's Church
10. Creative Collections Grant - AD

**5     CHAIRMAN'S ANNOUNCEMENTS AND CORRESPONDENCE**

1. Henfield Parish Council Annual Report
2. Queen's Platinum Jubilee

**6     DIGITISATION PROJECT UPDATE – AD/AB/RG**

**7     CURATOR'S REPORT - attached**

1. Acquisitions – AB
2. Museum and Covid Safety
3. Disposals- SR

**8     FRIENDS OF HENFIELD MUSEUM (FoHM) REPORT**

**9     CLERK'S REPORT**

1. Financial Update
2. Curator's Honorarium
3. 2022/2023 Budget

**10    CORRESPONDENCE**

**11    ANY OTHER BUSINESS**

**12    DATE OF NEXT MEETING**

Wednesday 23rd February 2022 at 7:30pm

If you wish to attend this meeting please contact [office@henfield.gov.uk](mailto:office@henfield.gov.uk)

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