



HENFIELD PARISH COUNCIL
**Notice of a Meeting of Recreation and Open Spaces
Committee to be held on
Wednesday 10th November 2021 at 10.45am in the
Garden Room at the Henfield Hall**

AGENDA

1. DECLARATION OF MEMBERS INTERESTS

2. APOLOGIES

3. APPROVAL OF MINUTES OF THE MEETING HELD 15TH SEPTEMBER 2021

4. MATTERS ARISING

OPEN FORUM

5. CHAIRMANS ANNOUNCEMENTS

- 1 Crocus Ribbon through Village.
- 2 Works Team – change of hours and resignation.
- 3 SDNPA Parish Webinar 13.10.21 – producing new Manual for Parish Councils in managing recreation and open spaces areas.

6. THE SANDPIT

- 1 Ecological Report on Sandpit Field – Circulated 18.10.21.
- 2 Proposal to plant 8 -10 fruit trees in Sandpit Field as recommended by the Tree Wardens including substantial deer proof protection - £1,000.
- 3 Hedgerow will be restored using whips from Queen's Green Canopy trees.
- 4 Request Conservation Volunteers' time for bracken and scrub control.
- 5 Budget for woodland thinning - one or two trees each season.

7. CRICKET CLUB

- 1 Lease extension – building of the new pavilion may be some time in the future.
- 2 Car Park repairs – quotes passed to Clerk for budgeting purposes for next year.
- 3 Parking Area on edge of grass – Three Companies have been asked to quote for Grass Crete. (Open bricks in ground allowing grass to grow through)

8. FOOTBALL CLUB

- 1 Renewal of Licence – Completed and signed
- 2 Flood light on Link Road – Original Installers repairing

9. TENNIS CLUB

- 1 Lease – currently with Solicitors.
- 2 Pavilion works – suspended – Container still in LC Car park

10. PLAYING FIELDS

- 1 Memorial Field –
 - Moles on field - ACT Pest Control alerted
 - Rabbits on field – Works Team will organise control
- 2 Rothery Field –
 - Grass condition and rabbit holes – See quote from Grasstex attached. Proposal to contribute 50% of cost of £4,750.
 - Proposal to plant the semi-circular area on mound
 - Using Tap in cupboard in Pavilion for watering, Hose supplied by Works Team.
- 3 Kings Field
 - Request for a bench for Ben Bray – HFC in full agreement

11. TRAILS AND FOOTPATHS

- 1 Should we have a survey of condition of benches along the Henfield Trails

12. TREE WORK

- 1 Tree Wardens' update and recommendations
- 2 Tree Survey due 2022 - Proposal to carry out in March (likely cost £2,000)
- 3 Social Media Research from residents on tree planting
- 4 Queens Platinum Jubilee Trees – Proposal to set aside £500 for this project.
 - One or more at Tanyard (JCC) as a pair for the Coronation Oak (1902).
 - Other/s on edge of a playing field.
- 5 Requests received to donate memorial trees or trees for Jubilee from residents and groups:
 - Planted at the edge of the Rothery Field, Kings Field or Sandpit Field if Orchard Planting agreed.
 - Alternatively refer to WSCC Donate a Tree Scheme
 - Possible planting of a memorial tree behind Library (WSCC have been contacted)
Replacement Magnolia or small leaved lime or a few small fruit trees.
- 6 Resident's request for trees along High Street and London Road – referred to VA Committee and group working on the HDC's 'Rewilding the High Street' Project
- 7 Resident's request for a specimen tree to replace ones lost over the years - Cedar of Lebanon, Copper Beech or Mulberry. Awaiting resident's suggestions for where we could have a large and long lasting tree. (*Could we ask Arboriculturist advice?*)

13. PLAY AREAS

- 1 Pre-Schoolers –Proposal to install shade in and around play areas to be added to Infrastructure Delivery Plan
- 2 Chessbrook Green – Activity Trail installed, Sovereign yet to make good whole area.
- 3 Kings Field Play area
 - a. Two swing seats replaced. Need a different style for Roundabout – Proposal to spend up to £190 each seat
 - b. Mound and Tunnel – Shedders looking at repairs

14. BIODIVERSITY WORKING GROUP

- 1 To receive an update from Meeting on 12.10.21 including discussion of recommendations e.g. Consider Community Road Verge at junction of Wheatsheaf Road and A281 and verge opposite Fabians Way

15. SAFE ROUTES

- 1 To receive an update from meeting on 5.10.21

16. BUDGET – 2022-2023

- 1 Tree Survey likely to cost £2,000 to be carried out in March 2022
- 2 Projects for the Committee to consider prioritising.
 - Rothery Field Children's play area replacement.
 - Outdoor Gym for young people. Possibly on Rothery Field– attached suggestion
 - Improved Shade for Children and over seating areas in play grounds
 - Sensory Play areas – inclusive play
 - Other priorities

17. CLERKS REPORT

- 1 Financial Update
- 2 Any Other matters

18. CORRESPONDENCE

Natural Flood Management - River Adur – from OART – circulated 27.10.21

19. ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS

20. DATE OF NEXT MEETING

Wednesday 12th January 2022 at 9.30am in the Garden Room (back section) in the Henfield Hall

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Please contact office@henfield.gov.uk if you would like to attend the meeting