

HENFIELD PARISH COUNCIL
MUSEUM COMMITTEE

**Notice of a meeting of the Museum Committee
to be held on Wednesday 25th August 2021 at 7:30pm in the Committee Room, Henfield Hall**

AGENDA

- 1 DECLARATION OF MEMBERS' INTERESTS**
- 2 APOLOGIES**
- 3 APPROVAL OF MINUTES OF MEETING HELD ON 26TH MAY 2021**

OPEN FORUM

4 MATTERS ARISING

- 1 Purchase Link on Museum Website – RG
- 2 Electronic payments in Museum - RG/AS/AB
- 3 Sale of Cards - selection of prints – RG
- 4 Re-opening of Museum – to receive an update - AB
- 5 Sussex Heritage Trust – AD
- 6 Henfield Hall – to receive an update – AD
- 7 Museum Leaflet – distribution
- 8 The Sandpit – SR
- 9 Red Oaks – Roving Table – AB

5 CHAIRMAN'S ANNOUNCEMENTS AND CORRESPONDENCE

CCTV and Privacy Impact Assessment (attached)

6 FORWARD PLAN FOR 2021/2022

- 1 Proposal for Scanner – AD
- 2 Review Forward Plan 2019–2023 – volunteers from History Group - SR

7 CURATOR'S REPORT - attached

- 1 Acquisitions - AB
- 2 Disposals- SR

8 FRIENDS OF HENFIELD MUSEUM (FoHM) REPORT

9 CLERK'S REPORT

- 1 Financial Update
- 2 Museum Key holders – so as not dependent on Parish Office Opening

10 ANY OTHER BUSINESS

11 DATE OF NEXT MEETING

Wednesday 24th November 2021 at 7:00pm

Published 20th August 2021.

Please contact the Parish Office at office@henfield.gov.uk if you would like to attend the meeting.