

HENFIELD PARISH COUNCIL - FINANCE RISK & CHANGE GOVERNANCE COMMITTEE

Notice of a meeting of the **Finance Risk & Change Governance Committee** to be held on **Tuesday 15th June 2021** at 7pm in the Henfield Hall.

A G E N D A

1. **ELECTION OF VICE CHAIRMAN FOR FORTHCOMING YEAR**

2. **DECLARATION OF MEMBERS' INTERESTS**

3. **APOLOGIES**

4. **APPROVAL OF MINUTES OF MEETING HELD ON 27th APRIL 2021**

5. **MATTERS ARISING**

- a) Personnel Documents – Update
- b) WSALC and NALC Subscriptions
- c) Staff performance reviews

OPEN FORUM

5. **CHAIRMAN'S ANNOUNCEMENTS**

6. **BIODIVERSITY OVERSIGHT GROUP UPDATE**

7. **APPROVAL OF HPC LIVE STREAMING PROCEDURE**

8. **FINANCE**

- a) Confirmation of Reconciliation of Bank Accounts (May).
- b) Internal Controls (To Include Audit Check of Expenditure) -WSCC Street Lighting – (£3,786.65).

9. **TO APPROVE THE SPLIT OF COSTS WITH HENFIELD CRICKET CLUB FOR CAR PARK REPAIRS**

10. **TO APPROVE A SPEND OF UP TO £1500 FROM GENERAL RESERVES FOR SKATE PARK REPAIRS.**

11. **TO APPROVE THE FUNDING REQUEST FOR £300 FOR A JAZZ BAND FOR THE WALK FOR LOUISE**

12. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

10. **DATE OF NEXT MEETING** - Tuesday 20th July 2021.

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