

## HENFIELD PARISH COUNCIL

Notice of a meeting of **Henfield Parish Council** to be held on **Tuesday 1<sup>st</sup> June 2021** at **7:00pm** in the **Henfield Hall**.

### AGENDA

1. **DECLARATION OF MEMBERS' INTERESTS**
  2. **APOLOGIES**
  3. **APPROVAL OF MINUTES OF PARISH COUNCIL ANNUAL GENERAL MEETING HELD ON 4<sup>th</sup> MAY 2021**
  4. **MATTERS ARISING**
    - a) Outside body representation
    - b) Horsham District Council climate change group membership
  5. **CHAIRMAN'S ANNOUNCEMENTS**
    - a) 'Toilet Tax' refund
    - b) Befriending Scheme
- OPEN FORUM**
6. **HORSHAM DISTRICT COUNCIL REPORT**
  7. **WEST SUSSEX COUNTY COUNCIL REPORT**
  8. **COVID 19 UPDATE & RETURN TO FACE-TO-FACE MEETINGS**
  9. **MOTION: TO APPROVE EXPENDITURE OF UP TO £2K FROM GENERAL RESERVES TO PURCHASE A TV, CAMERA AND MICROPHONE EQUIPMENT TO SUPPORT THE LIVE STREAMING OF PARISH COUNCIL MEETINGS**
  10. **MOTION: TO APPROVE LEGAL REQUIREMENTS AND GUIDELINES FOR PUBLIC EVENTS**
  11. **COMMITTEE REPORTS**
    - (A) **Finance Risk & Change Governance**

Cllr Goodyear to report.

      - a) Summary of £26,406.87 - Period 1<sup>st</sup> May to 31<sup>st</sup> May 2021.
      - b) Select expenditure as the monthly random audit check.
    - (B) **Plans Advisory**

Cllr Stevens to report.
    - (C) **Henfield Neighbourhood Plan**

Cllr Stevens to report.

      - a) Neighbourhood Plan results and next steps.

**(D) Recreation & Open Spaces**

Cllr Perry to report.

**(E) Village Amenities**

Cllr Jones to report.

**(F) Museum**

Cllr Donoghue to report.

a) Strategic Alignment Working Group.

**(G) Commons**

Cllr Sharp to report.

**12. REPORTS OF MEMBERS REPRESENTING COUNCIL ON EXTERNAL BODIES**

**13. PCSO & POLICE ACTIVITIES**

**14. ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

**15. DATE AND TIME OF NEXT MEETING**

Tuesday 6<sup>th</sup> July 2021 at 7:00pm in the Henfield Hall.

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