

HENFIELD PARISH COUNCIL

Notice of the **Annual General Meeting** of **Henfield Parish Council** to be held on **Tuesday 4th May 2021** at **7.00pm** via Zoom conferencing.

A G E N D A

1. **ELECTION OF CHAIRMAN FOR FORTHCOMING YEAR**
2. **DECLARATION OF MEMBERS' INTERESTS**
3. **APOLOGIES**
4. **ELECTION OF VICE-CHAIRMAN FOR FORTHCOMING YEAR**
5. **APPOINTMENT TO COUNCIL COMMITTEES**
6. **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**
7. **APPOINTMENT OF INTERNAL AUDITOR**
8. **APPROVAL OF MINUTES OF MEETING HELD ON 6th APRIL 2021**
9. **MATTERS ARISING**
10. **CHAIRMAN'S ANNOUNCEMENTS**
 - a) COVID 19 Update
 - b) Local Traders' Sunday Market – Sunday 27th June 2021
 - c) Walk for Louise Clark – Sunday 22nd August 2021

OPEN FORUM

11. **WEST SUSSEX COUNTY COUNCIL REPORT**
 - a) Lionel Barnard's Retirement
12. **HORSHAM DISTRICT COUNCIL REPORT**
 - a) Horsham District Climate Change Group
13. **TO ACCEPT 2020/21 REPORT FROM INTERNAL AUDITOR**
14. **TO APPROVE YEAR-END ACCOUNTS FOR FINANCIAL YEAR 2020/21**
15. **TO APPROVE THE ANNUAL GOVERNANCE STATEMENT 2020/21**
16. **TO APPROVE THE ACCOUNTING STATEMENTS FOR 2020/21**
17. **COMMITTEE REPORTS**
 - (A) **Finance and General Purposes**

Cllr Goodyear to report.

 - (a) Summary of £22,290.04 expenditure from 1st April – 30th April 2021. To be noted by Council.
 - (b) Select expenditure as the monthly random audit check.

(B) Plans Advisory
Cllr Stevens to report.

(i) Neighbourhood Plan Referendum - Thursday 6th May 2021.

(C) Recreation & Open Spaces
Cllr Perry to report.

(D) Village Amenities
Cllr Jones to report.

(E) Museum
Cllr Donoghue to report.

(F) Joint Commons
Cllr Sharp to report.

18. **REPORTS FROM MEMBERS REPRESENTING COUNCIL ON OUTSIDE BODIES**

19. **PCSO & POLICE ACTIVITIES**

20. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

21. **DATE OF NEXT MEETING**

Tuesday 1st June 2021 at 7.00pm.