

## **HENFIELD PARISH COUNCIL**

Notice of a virtual meeting of **Henfield Parish Council** to be held on **Tuesday 2<sup>nd</sup> February 2021** at **7:00pm** via Zoom Conferencing.

### **AGENDA**

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF MEETING HELD ON 5<sup>th</sup> JANUARY 2021**
4. **MATTERS ARISING**
  - a) Guidance notes and application for funding sent to organisations contained on the Infrastructure Delivery Plan
  - b) Chairs to send Annual Reports to the Operations Manager
5. **CHAIRMAN'S ANNOUNCEMENTS**  
**OPEN FORUM**
6. **HORSHAM DISTRICT COUNCIL REPORT**
7. **WEST SUSSEX COUNTY COUNCIL REPORT**
8. **COVID 19 UPDATE**
9. **ANNUAL REPORT FROM THE CHAIRMAN OF THE HENFIELD COMMUNITY PARTNERSHIP – MR PAUL CROWE**
10. **ANNUAL PARISH MEETING REVIEW**
11. **COMMITTEE REPORTS**
  - (A) **Finance Risk & Change Governance**

Cllr Goodyear to report.

    - a) Summary of £15,606.22 - Period 1<sup>st</sup> January to 31<sup>st</sup> January 2020
    - b) Select Expenditure as the Monthly Random Audit Check (January)
  - (B) **Plans Advisory**

Cllr Stevens to report.
  - (C) **Recreation & Open Spaces**

Cllr Perry to report.

    - a) The Sandpit
  - (D) **Village Amenities**

Cllr Jones to report.

(E) **Museum**

Cllr Donoghue to report.

(F) **Commons**

Cllr Sharp to report.

12. **REPORTS OF MEMBERS REPRESENTING COUNCIL ON EXTERNAL BODIES**

13. **SUSSEX POLICE REPORT**

14. **CORRESPONDENCE**

15. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

16. **DATE AND TIME OF NEXT MEETING**

Tuesday 2<sup>nd</sup> March 2021 at 7:00pm via Zoom Conferencing.

Published Thursday 28<sup>th</sup> January 2021.

Details about how to join the meeting online can be obtained from the Parish Office – [office@henfield.gov.uk](mailto:office@henfield.gov.uk)