

## HENFIELD PARISH COUNCIL

You are summoned to a Meeting of **Henfield Parish Council** to be held on **Tuesday 4<sup>th</sup> February 2020** at **7.00pm** in The Henfield Hall.

### AGENDA

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF MEETINGS HELD ON 7<sup>th</sup> JANUARY 2020**
4. **MATTERS ARISING**
  - a) The Clerk to Contact the Local Government Pension Scheme
5. **CHAIRMAN'S ANNOUNCEMENTS**
  - a) S106 Update
  - b) The Local Plan
  - c) Post Code Change

### OPEN FORUM

6. **WEST SUSSEX COUNTY COUNCIL REPORT**
7. **HORSHAM DISTRICT COUNCIL REPORT**
8. **ANNUAL PARISH MEETING – AGENDA, REPORTS AND DISPLAYS**
9. **COMMITTEE REPORTS**
  - (A) **Finance Risk & Change Governance**

Cllrs Goodyear to report

    - i) Summary of £18,708.67 - Period 1<sup>st</sup> January – 31<sup>st</sup> January 2020  
To be noted by Council
    - ii) Select Expenditure as the Monthly Random Audit Check
    - iii) New Website Update
  - (B) **Plans Advisory**

Cllr Stevens to report
  - (C) **Open Spaces**

Cllr Perry to report
  - (D) **Village Centre**

Cllr Jones to report
  - (E) **Museum**

Cllr Donoghue to report
  - (F) **Commons**

Cllr Sharp to report
  - (G) **Neighbourhood Plan Report**

Cllr Stevens to report
10. **REPORTS OF MEMBERS REPRESENTING COUNCIL ON EXTERNAL BODIES**
  - a) HALC – Cllrs Rickard and Eastwood to report

11. **SUSSEX POLICE REPORT**
12. **CORRESPONDENCE**
13. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**
14. **DATE OF NEXT MEETING**

Wednesday 4<sup>th</sup> March 2020 at 7:00pm in The Henfield Hall.



Clerk to Henfield Parish Council

**Appendix 1 - £18,708.67 Expenditure - Period 1<sup>st</sup> January to 31<sup>st</sup> January 2020**

Budgens (Various)	14.01
Blachere Illumination UK Ltd (Fit Brackets on Columns)	754.00
Blachere Illumination UK Ltd (Install Remove & Store Xmas Lights)	1,745.25
PMW Ltd (Design & Branding of Hidden Trails Website)	1,200.00
One Stop (Various)	3.45
WC Hire Ltd (Storage Container Hire & Sewage Pit Emptying)	301.42
AVS Fencing Supplies Ltd (Timber & Wheelbarrows)	330.66
Cloud Access (Smart Updater)	3.13
PHS Group (Re-siting Sanitary Disposal)	40.00
Sussex Museums Group (Harwell Subscription)	33.75
Amazon Web Services (Back-up Services)	5.44
Bank Charges (Barclays)	21.30
Mr M Eastwood (Travel)	10.80
Doubledot Ltd (Vinyl Banner)	110.00
Grasstex Ltd (Late Grass Cut)	66.31
Litter Warden Salaries (January)	654.25
Salaries (January)	9,341.21
Business Stream (Rothery Water 18/9/19 to 15/1/20)	62.72
Premier Office (UK) Ltd (Photocopy Charge 10/12/19 to 20/1/20)	101.84
Mrs P Sanders (December Verge/Bed Maintenance)	56.50
S McMenamin (January Cemetery Maintenance)	164.00
EDF Energy (Public Conveniences Electricity)	73.00
Shell Garage (Petrol and Diesel)	59.98
BT (December Phone Charges)	83.94
Legal & General (Pension Contribution)	400.23
Premier Office (UK) Ltd (Disinfectant & Toilet Rolls)	31.70
Business Stream (Public Conveniences Water 18/9/19 to 10/1/20)	318.05
Mr R Nye (Rigger Boots)	24.96
Classic Footwear (Work Boots for Works Officer)	24.16
Active Pump Services Ltd (Call out to Attend Sewage Pumps)	300.00
BNP Paribas (Photocopier Rental 25/1/20 to 24/4/20)	339.26
Southern Beeches Ltd (3 Month Priority Tree Work)	1,935.00
HDC (Dog Bin Emptying)	78.54
Gardner Scardifeld (Various Hardware)	19.81

**Transfer of Internal Funds in January 2020**

£7,280.66 transferred on 13<sup>th</sup> January 2020 from the Barclays Current Account to the Barclays Link Road Account. This was in respect of the quarterly VAT reclaim.