

## **HENFIELD PARISH COUNCIL**

Notice of a virtual meeting of **Henfield Parish Council** to be held on **Tuesday 1<sup>st</sup> December 2020** at **7:00pm** via Zoom Conferencing.

### **AGENDA**

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF MEETING HELD ON 3<sup>rd</sup> NOVEMBER 2020**
4. **MATTERS ARISING**
  - a) Cleaning of the Toilet for the Disabled
5. **CHAIRMAN'S ANNOUNCEMENTS**  
**OPEN FORUM**
6. **HORSHAM DISTRICT COUNCIL REPORT**
7. **WEST SUSSEX COUNTY COUNCIL REPORT**
  - a) The WSCC Reset Plan and its Impact on Henfield Parish
8. **COVID 19 UPDATE**
  - a) Parish Office
  - b) In the Community
9. **BUDGETS FOR 2021/22**
  - a) Proposed Budget Report for 2021/22
  - b) Community Buildings Review
  - c) Provisions and Reserves
10. **COMMITTEE REPORTS**
  - (A) **Finance Risk & Change Governance**

Cllr Goodyear to report.

    - a) Summary of £23,750.25 - Period 1<sup>st</sup> November to 30<sup>th</sup> November 2020
    - b) Select Expenditure as the Monthly Random Audit Check (November)
    - c) Approve Spending of £2,500 from the General Reserves on New Shutters at the Bus Shelter and CCTV
  - (B) **Plans Advisory**

Cllr Stevens to report.
  - (C) **Recreation & Open Spaces**

Cllr Perry to report.

**(D) Village Amenities**

Cllr Jones to report.

**(E) Museum**

Cllr Donoghue to report.

**(F) Commons**

Cllr Sharp to report.

**(G) Neighbourhood Plan**

Cllr Stevens to report.

**11. REPORTS OF MEMBERS REPRESENTING COUNCIL ON EXTERNAL BODIES**

a) SSALC Chairs' Networking Day

**12. SUSSEX POLICE REPORT**

**13. CORRESPONDENCE**

**14. ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

**15. DATE AND TIME OF NEXT MEETING**

Tuesday 5<sup>th</sup> January 2020 at 7:00pm via Zoom Conferencing.

Published Thursday 26<sup>th</sup> November 2020.

Details about how to join the meeting online can be obtained from the Parish Office – [office@henfield.gov.uk](mailto:office@henfield.gov.uk)