

**HENFIELD PARISH COUNCIL**  
**PLANS ADVISORY COMMITTEE**

**Meeting of the Plans Advisory Committee**  
**held on Thursday 3<sup>rd</sup> September 2020 at 7.00pm via Zoom conferencing.**

**Present:** Cllrs E Goodyear (Chairman), G Perry, M Eastwood, J Potts, A Donoghue and A Rickard

**In attendance:** Mrs R Grantham (Operations Manager) and Mrs B Samrah (Parish Administrator)

**MINUTES**

**1. DECLARATION OF MEMBERS' INTERESTS**

Cllr Rickard declared a personal interest in DC/20/1566.

**2. APOLOGIES**

Cllrs N Stevens and R Shaw.

**3. APPROVAL OF MINUTES OF MEETING HELD ON 20<sup>th</sup> AUGUST 2020**

Approved, to be signed by the Chairman at a later date in the Parish Office.

**4. MATTERS ARISING**

There were none.

*The Chairman adjourned the meeting.*

**OPEN FORUM**

There were no members of the public present at the meeting.

*The Chairman reconvened the meeting.*

**5. CONSULTATION ON PLANNING APPLICATIONS**

DC/20/1536

25 Croft House, High Street, Henfield, West Sussex

Change of use of existing A2 (ground) and B1 (first and second) floors to create 7 x flats (C3) together with provision of two storey rear projection, new highway access onto Bishops Lane and associated alterations to existing building.

Mr B Zanjani

**Objection, 4 in favour and 2 abstentions. Contrary to Horsham District Planning Framework policies 12, 13 and 41.**

**The committee also commented that contrary to the Design & Access statement the property is in a Conservation area The committee also support the pre-planning advice given by HDC.**

DC/20/1566

Chattels, Cagefoot Lane, Henfield, West Henfield, West Sussex

Fell 1 x Lawson Cypress and 1 x Variegated Thuja (Works to trees in a conservation Area)

Chattels

**No objection, 2 abstentions.**

**6. APPEALS**

There were none.

## **7. CORRESPONDENCE**

- a. Proposed Meeting with Taylor Wimpey,  
The Chairman explained that Taylor Wimpey could not make the meeting today but have been invited to attend the meeting on 17<sup>th</sup> September. The Chairman and Cllr Donoghue both gave their apologies for this meeting.

**ACTION POINT: The Administrator to check who is able to attend meeting to ensure it will be quorate and to circulate the Pre-Application Rules.**

- b. Correspondence with SSALC and NALC concerning postal referendums for neighbourhood plans.  
The Chairman explained that both are supporting Parish Councils in their request for postal referendums.  
Cllr Donoghue also commented on the recent correspondence re a new WSALC and the need to fully understand the differences between them and SSALC and NALC.

Cllr Eastwood raised the matter of the White Paper and his response, Cllr Donoghue said that she agreed with the response but would prefer the final paragraph to be at the beginning of the letter. **It was agreed** that Cllr Eastwood should send the letter with that amendment to HDC, SSALC and NALC. He also said that as he was seeing Andrew Griffith (MP) tomorrow at the Haven he would talk to him about it,

**ACTION POINT: Cllr Eastwood to amend the response as above and send to SSALC, copying in HDC and Andrew Griffith MP.**

- c. The Chairman commented on the letter received from Grommets Ltd  
Cllr Potts said that HDC have been reticent with Jo and Mark Boorsma of Grommets and felt that HDC hadn't been transparent, he hoped that HDC would be more forthcoming. **It was agreed** that there was no need to comment on the letter.

## **8. ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

There were none

## **9. DATE OF NEXT MEETING**

Thursday 17<sup>th</sup> September 2020 at 7.00pm via Zoom conferencing.

**Meeting Closed at 7.32pm**