

## **HENFIELD PARISH COUNCIL**

### **Notice of an Extraordinary Meeting of the Village Amenities Committee to be held on Friday 17<sup>th</sup> July 2020 at 10am via Zoom conferencing.**

**Present:** Cllrs J Jones (Chairman), M Morgan, C Simmonds, R Shaw and D Jemmett.

**In attendance:** Mrs R Grantham (Administrator)

## **MINUTES**

### **DECLARATION OF MEMBERS INTERESTS**

None

### **APOLOGIES**

Cllrs R Kendall and N Farrell.

*The Chairman adjourned the meeting.*

### **OPEN FORUM**

There were no members of the public present at the meeting.

*The Chairman reconvened the meeting*

### **CEMETERY EXTENSION**

1. To consider the quotations received  
The quotations were circulated prior to the meeting.  
The Chairman confirmed that Cllr Kendall had circulated an email in support of the lower of the two quotes from Batten and he had commented that he was happy with their work undertaken on the Leisure Centre car park. Cllr Jemmett agreed and mentioned that Batten do appear to be consistently cheaper. Cllr Morgan commented that there is no reason to doubt the quality of their work, and Cllr Simmonds agreed that they have done a good job on the Leisure Centre car park. The Chairman commented that they are an established local firm whose reputation is important to them.

It was **PROPOSED** by Cllr Morgan, **SECONDED** by Cllr Simmonds and **VOTED** all in favour to instruct Batten as the contractor for installation of the cemetery paths at a cost of £26,500 + VAT.

**Action Point: The Administrator to contact Batten to confirm the above, and to advise that the decision to discharge the pre-conditions of the planning application is due on the 25<sup>th</sup> of August, at which point she will contact them again to confirm.**

2. To consider the planting scheme  
A planting scheme was circulated prior to the meeting.  
Cllr Morgan recommended purchasing substantial trees as they tend to survive better. Cllr Shaw commented that the Works Officer intends to run a long hose from the existing water supply in the cemetery and the Chairman commented that a watering tube will also be installed with each tree so the water reaches the roots. Cllr Simmonds recommended running a hose underneath the new path to be laid and then be connected to a new stand-pipe in the cemetery extension. Cllr Shaw suggested this was located at the northern end as that is the

driest area. The Chairman also queried where the existing water supply comes from and how it would best be connected to a new stand-pipe.

The Chairman suggested contacting Cllr Perry regarding potentially sourcing trees from the Woodland Trust, as well as requesting a quotation from Stonepit Nurseries. She also mentioned that she would like to see the area around the Memorial wall tidied up and levelled. Cllr Morgan suggested speaking to the contractor on site to see whether they may be able to level the ground while their machinery is on site.

**Action Point: The Administrator to consult the Works Officer regarding the water supply and to obtain quotations for trees for the September meeting.**

The Administrator then reported that the re-opening of the public conveniences was likely to be delayed as the sanitising door handles have not yet been delivered. It was agreed to delay re-opening until the 27<sup>th</sup> of July 2020.

**Action Point: The Administrator to update the website with the new re-opening date of the 27 of July for the public conveniences.**

#### **DATE OF NEXT MEETING**

Tuesday 8<sup>th</sup> September 2020 at 7:00pm via Zoom conferencing.

**Meeting Closed at 10.19am.**