

HENFIELD PARISH COUNCIL - MUSEUM COMMITTEE

Notice of a meeting of the Museum Committee
to be held on Wednesday 27th May 2020
at 2.30 pm via Zoom conferencing.

A G E N D A

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF MEETING HELD ON 26th FEBRUARY 2020**

OPEN FORUM

4. **MATTERS ARISING**
 - a) TV Programme – The Repair Shop – Update
 - b) Noticeboard in Bus Shelter
 - c) Museum website
 - d) Roving table displays
 - e) Borrer letters transcription
 - f) Byshopp mark purchase
 - g) Parish Council website
5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **FORWARD PLAN FOR 2020**
 - a) Access database and scanner
 - b) Museum leaflet
 - c) Year of Natural History
7. **CURATOR'S REPORT**
 - a) Acquisitions
 - b) Disposals- Mr S Robotham
 - c) Review of Policies, circulated prior to the meeting.
 - i) Emergency Plan
 - ii) Instructions to Volunteers
8. **FRIENDS OF HENFIELD MUSEUM (FoHM) – REPORT FROM ROB GORDON**
9. **FINANCIAL REPORT – REPORT FROM THE CLERK**
 - a) Progress Report – 2020/21
10. **ANY OTHER BUSINESS**
11. **DATE OF NEXT MEETING**
Wednesday 26th August 2020

Published Thursday the 21st of May.
Zoom log in details available from the Parish Office.