



HENFIELD PARISH COUNCIL

Meeting of Open Spaces Committee held on Tuesday 10 December 2019 at 1:30 pm In the Parish Council Office at The Henfield Hall.

Present: Cllrs G Perry (Chairman), D Jemmett, N Farrell, N Stevens, A Sharp, M Eastwood and A Rickard

In attendance: K Wright (Clerk), C Fullman (Deputy Clerk), Mrs R Grantham (Administrator) and one member of the public.

MINUTES

1. DECLARATION OF MEMBERS INTERESTS

None

2. APOLOGIES

Cllrs R Kendall

3. APPROVAL OF MINUTES OF THE MEETING HELD ON 12 NOVEMBER 2019

The spelling of the surname in minute 11.3 was corrected to Ryland.

Approved, signed and dated by the Chairman

**4. THE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA
PLAY EQUIPMENT**

The wet pour repair kit has been received and work will be scheduled when the weather appears settled.

MEMORIAL FIELD – RABBIT CONTROL

Brush has been cleared, waiting for weather to settle and ferreting will then be arranged for a Sunday morning.

MEMORIAL FIELD

Increased mole activity has been reported and acknowledged by contractor

The Chairman adjourned the meeting

5. OPEN FORUM

An opportunity for members of the public to request information or question the Council and its members on any matter in respect of the Parish.

A representative from the Tennis Club Committee was in attendance to present the Tennis Clubs proposal for replacement floodlights and resurfacing of courts 1 and 2. He handed out printed details of the project for members to inspect. He has obtained several quotes, two lighting companies and one for court surfacing. Three for each will be sought but a rough cost is likely to be around £80,000 for the whole project which will also include some replacement fencing. The tennis club already have approximately £40,000 of their own funds. The benefits will include improving the environmental impact with LED lighting, improvement in health and safety on the courts and to be able to increase promotion and marketing of the club in order to increase membership.

The Chairman reconvened the meeting.

6. SECTION 106 MONIES

To consider the allocation of £45,843.86 Section 106 Agreement money which expires on 6 February 2020

It is too early in the football and cricket pavillion projects in order for them to benefit from these funds at this stage. Cllr Jemmett noted that there are more pressing priorities for the village.

Cllr Stevens noted that it is important that monies are allocated prior to the funds expiring and that projects that cannot benefit from lottery money should be prioritised. He commented that badminton and indoor bowls are also played in the Henfield Hall which is also in need of funds in order to repair the roof.

The Deputy Clerk informed members that the funds may not be restricted to Outdoor Facilities as the Definition on the schedule also stated Indoor Facilities: the provision or improvement of indoor leisure facilities.

It was proposed by Cllr Eastwood, seconded by Cllr Stevens and voted all in favour to recommend to the Finance, Risk and Change Committee that the expired Section 106 money from the Old Bakery of £1,953.00 is allocated to the tennis club.

Action Point: The Clerk to contact Horsham District Council (HDC) to establish whether the repairs to the Henfield Hall roof and/or replacement of the Sports Hall floor would be acceptable use of the £45,843 S106 money.

It was proposed by the Chairman, seconded by Cllr Eastwood and voted all in favour to prioritise the repairs to the Henfield Hall roof and replacement of the Sports Hall floor if indoor improvements are approved by HDC, failing that the funds to be allocated to the Tennis Club and Kingsfield drainage.

7. KINGS FIELD SEWAGE ISSUES

To receive an update

The new pipe has been installed however a pump has broken down, a quote for repair at £840 was received and accepted, work is due to commence shortly.

8. TRAILS

To receive a progress report

Cllr Eastwood confirmed the wording and photographs for the first trail has been agreed. He has also met with PMW regarding the website design. Yesterday he walked a proposed new trail with the Works Officer and Tree Officer.

9. PLAYING FIELDS

To consider the following:

1. Memorial Field

Cllr Sharp reported that trees have been inspected and works officers will shortly be carrying out the necessary work.

2. Rothery Field

Planting of shrubs and trees has taken place along the fenced edge.

3. Kings Field

Nothing to report

10. ROTHERY PAVILLION

To consider the request for naming the pavilion the Ross Dewdney Pavillion

Following the football committee meeting, it was put forward that the club would like to recognise all that Ross Dewdney has done for Henfield Football Club. The football club would

supply and install the sign. It was resolved to confirm whether the pavilion is already named. To reconsider at the next meeting in January 2020.

Action Point: The Clerk to check if the pavilion is already named

11. BUDGET

To agree the budget for financial year 2020/2021

The Clerk circulated the draft budget to all members prior to the meeting. He noted that the recreational equipment purchase, maintenance and inspection budget has been moved to Open Spaces from the Village Centre budget.

The total budget is 7.4% higher than last year, partly due to the rental payable for the storage container and some potential increased planting. There is also tree work (as identified in the tree survey) at a cost of £2,400.00 due to be carried out in the early part of next year. Cllr Sharp requested that the wildlife planting budget is increased, however he noted that the trees budget could be used for tree planting.

It was proposed by Cllr Farrell, seconded by Cllr Jemmett and voted all in favour to approve the draft budget.

12. YEAR OF GREEN ACTION

1. Verge Management

To formulate a Working Group to consider Plantlife's recommendations alongside West Sussex County Council's requirements. The Deputy Clerk circulated maps to all members prior to the meeting. The Chairman requested that a meeting is held in January in order to discuss

Action Point: To arrange a meeting to discuss in January 2020.

2. Sandpit Field

To receive report from Sustainable Henfield 2030

This report was circulated to members prior to the meeting. They are preparing a bid for funding to ensure the management of the field respects and enhances biodiversity and community access. Recommendations included a wildlife audit.

Cllr Stevens informed all members present that the Sandpit Field has been designated as a Green Open Space in the Neighbourhood Plan which is currently going through Regulation 16.

3. Horsham District Council's Partnership with Sussex Wildlife Trust

To consider the aim of the partnership. Further information on the scheme has been received and the Chairman said that it is important to make sure that Henfield receives the maximum possible funding.

13. CLERK'S REPORT

1. Financial update.

The Clerk reported expenditure is slightly over budget due to rental of storage units and replacement of the tractor and flail. No invoice has been received yet from Southern Beeches for the tree survey work but the Clerk will look into this.

2. Any further updates

None

14. MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

1. This Committee:

Tree Survey – 12 Month Work

Tree Planting
Manor Way

- 2. Full Council:**
- 3. Other Committee:**

- 15. DATE OF NEXT MEETING**
Tuesday 14 January 2020 in the Parish Council Office

Meeting Closed at 2.52pm