

HENFIELD PARISH COUNCIL

Notice of a virtual meeting of **Henfield Parish Council** to be held on **Tuesday 12th May 2020** at **2:30pm** via Zoom Conferencing.

AGENDA

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF MINUTES OF MEETING HELD ON 16th APRIL 2020**

4. **MATTERS ARISING**

- a) Letters to local businesses
- b) Coronavirus update

OPEN FORUM

5. **HORSHAM DISTRICT COUNCIL REPORT**
6. **MOTION: TO APPOINT THE INTERNAL AUDITOR**
7. **MOTION: TO ACCEPT THE 2019/20 INTERNAL AUDIT REPORT**
8. **MOTION: TO APPROVE THE YEAR-END ACCOUNTS FOR THE 2019/20 FINANCIAL YEAR**
9. **MOTION: TO APPROVE THE 2019/20 ANNUAL GOVERNANCE STATEMENT**
10. **MOTION: TO APPROVE THE 2019/20 ACCOUNTING STATEMENTS**
11. **FINANCIAL UPDATE**

Cllr Goodyear and the Clerk to report

- a) Summary of £18,724.96 – Period 1st April to 30th April 2020
- b) Select Expenditure as the Monthly Random Audit Check
- c) Add the Parish Administrator to the banking mandates

12. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders s.1(d) to exclude the press and public on the grounds that the confidential matters to be discussed under item 13 below would be prejudicial in the public interest.

13. **MOTION: TO APPROVE THE DRAFT EXAMINER'S REPORT RELATING TO THE HENFIELD NEIGHBOURHOOD PLAN**

Mr Ray Osgood to report.

14. **DATE AND TIME OF NEXT MEETING**

To be decided.

Published Wednesday 6th May 2020.