HENFIELD PARISH COUNCIL - FINANCE RISK & CHANGE GOVERNANCE COMMITTEE

Notice of a meeting of the Finance Risk & Change Governance Committee to be held on Wednesday 18th November 2026 at 10:30am in the Committee Room at The Henfield Hall.

1. **DECLARATION OF MEMBERS' INTERESTS**

2. **APOLOGIES**

3. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 21st OCTOBER 2026**

4. **MATTERS ARISING**

The Chairman adjourned the meeting.

OPEN FORUM

The Chairman reconvened the meeting.

5. **CHAIRMAN'S ANNOUNCEMENTS**

   a) Progress on the Infrastructure Delivery Plan.
   b) Implications to changes in Staffing.

6. **CONSIDER THE 2027/28 DRAFT BUDGETS, PRECEPT, PROVISIONS AND RESERVES**

7. **CONSIDER THREE DONATION APPLICATIONS FROM LOCAL ORGANISATIONS**

8. **CONSIDER PAYMENTS OF £500 TO THE HENFIELD CLUB & £1,000 TO ST PETER'S CHURCH**

9. **APPROVE UP TO £1,000 TOWARDS A NEW PA SYSTEM**

10. **MOTION: TO APPROVE THE NEW MODEL EMPLOYMENT CONTRACT & THE ANTI-BULLYING & HARASSMENT POLICY**

11. **CONSIDER THE CURRENT COMMUNITY TRANSPORT POLICY**

12. **FINANCE**

    a) Confirmation of Reconciliation of Bank Accounts (October).
    Each signed and dated by two Councillors.
    b) Internal Controls (To Include Audit Check of Expenditure in October).
    Each signed and dated by two Councillors.

ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS

13. **DATE OF NEXT MEETING**

    16th December 2026.

Kevin Wright - Clerk to Henfield Parish Council

Published on Friday 13th November 2026.