HENFIELD PARISH COUNCIL
PLANS ADVISORY COMMITTEE

Meeting of the Plans Advisory Committee on Thursday 22nd October 2026 at 7:00pm in the Henfield Hall.

Present: Cllrs R Shaw (Chairman), F Ayres, N Duncanson, E Goodyear and J Jones.
In Attendance: Mrs N Humphreys (Parish Administrator – PA).

MINUTES

1. **Declaration of Members' Interests**
   There were none.

2. **Apologies**
   Were received from Cllr. Andrews and Grossmith.

3. **Approval of Minutes of the meeting held on 1st October 2026**
   They were approved by all. They were signed and dated by the Chairman.

4. **Matters Arising**
   The Chairman welcomed Cllr. Duncanson to the Committee.

   The Chairman adjourned the meeting.

   Open Forum
   There were no members of the public present at the meeting.

5. **Chairman's Announcements**
   The Chairman shared with the group details from the Horsham District Council Local Plan Hearing meeting, held on the 21st of October. The Chairman and Libby Morris (representing CPRH) were present at the meeting, along with the Planning Examiner, five to six planning officers and a Barrister as well as a representative of Taylor Wimpey.
   Full details of the Local Plan examination will be published in January 2027, but it was determined that the plan is sound and there would be some modifications to policies, one being the Active Travel Plan for Henfield.
   Taylor Wimpey will be submitting their planning application for 450 houses before Christmas 2026.
   It was recognised that for lower tier sites there was a burden, but that the plan was well thought through by Horsham District Council and the Developers.
   The Chairman mentioned that there had been no parking considerations.
   ACTION POINT: It was suggested that the Plans Advisory Committee reach out to Taylor Wimpey to commence a dialogue for ongoing communications.

6. **Consultation on Planning Applications**
   CA/26/0118
   Fell 1 x Macra Carpa and Surgery to 3 Macra Carpa
   Cherrymead, Cagefoot Lane, Henfield, West Sussex, BN5 9HD
   Mr Noel Huckle
   No Objection – all approve to the felling of one Macra Carpa and the surgery and reduction of three Macra Carpa's by 20' rather than the proposed 30' to avoid potential deterioration of the trees by excessive reduction as this species is vulnerable to excessive pruning.

   CA/26/0123
   Fell 1 x Norway Spruce
   Providence, Henfield Common, North Henfield, West Sussex
   Mr Barry Holdsworth
   No objection – all approve, subject to the provision of a replacement with an established tree as proposed by the homeowner.

CA/26/0127
Surgery to 1 x Gleditsia (Works in Conservation Area)
The Reeve House, Church Street, Henfield, West Sussex, BN5 9NT
A Beresford
No Objection – All approve.

DC/26/1395
Bottings Farm London Road Henfield West Sussex BN5 9AD
Relaying of the roof, replacement of windows and doors, installation of 2no. dormer windows, 3no. rooflights and internal alterations. (Householder Application).
Mr Lynch and Dr MCDonnell Lynch
No Objection – All approved, no recognised need to review previous comments.

DC/26/1396
Bottings Farm London Road Henfield West Sussex BN5 9AD
Relaying of the roof, replacement of windows and doors, installation of 2no. dormer windows, 3no. rooflights and internal alterations. (Listed Building Consent).
Mr Lynch and Dr MCDonnell Lynch
No Objection – All approved, no recognised need to review previous comments.

DC/26/1513
Dunstalls, Windmill Lane, Henfield, West Sussex, BN5 9UW
Erection of conservatory to rear elevation (Householder application).
Mr and Mrs Belcham
No Objection - All approve, subject to Conservation Officer's Report.

DC/26/1514
Dunstalls, Windmill Lane, Henfield, West Sussex, BN5 9UW
Erection of conservatory to rear elevation (Listed Building Consent).
Mr and Mrs Belcham
No Objection - All approve, subject to Conservation Officer's Report.

7. Appeals

DC/24/0506
Full application for a proposed four pitch settled gypsy accommodation site.
Pear Tree Farm, Furners Lane, Woodmancote, BN5 9HX
Tingey
This was noted and there were no further comments.

8. Neighbourhood Plan and Local Plan

This was discussed under Matters Arising.

9. Correspondence

HDC - National Scheme of Delegation – Advice for Agents/Applicants-circulated 13th October 2026. – **This was noted**
HDC – Birchfied Nursery Compliance Complaints – **This was noted**

10. Any other Urgent Matters to be raised by Councillors

Cllr. Ayres shared with the committee details from her recent attendance at the Labour Party Conference, where there were discussions relating to their approach to planning. She informed the committee that Mayors would be allocated money to build Council Houses for rent and that it may be that Sussex would also have a Mayor with such a budget.

Cllr. Goodyear shared with the Committee feedback from the Horsham Association of Local Councils Special meeting, held on the 20th of October, where there were also discussions regarding whether there would be a Sussex Mayor. No decisions have been made currently.

11. Date of Next Meeting

Thursday 2nd November.

The meeting closed at 8.01 pm