



HENFIELD PARISH COUNCIL **PLANS ADVISORY COMMITTEE**

Meeting of the Plans Advisory Committee on Thursday 1st October 2026 at 7:00pm in the Henfield Hall.

Present: Cllrs R Shaw (Chairman), D Grossmith, E Goodyear and J Jones.

In Attendance: Mrs N Humphreys (Parish Administrator – PA), Mrs B Samrah (Parish Administrator – PA).

MINUTES

1. Declaration of Members' Interests

There were none.

2. Apologies

Cllrs. M Andrews and F Ayres did not attend.

3. Approval of Minutes of the meeting held on 17th September 2026.

They were approved by all. They were signed and dated by the Chairman.

4. Matter Arising

The Chairman adjourned the meeting.

Open Forum

There were no members of the public present at the meeting.

The Chairman convened the meeting.

5. Chairman's Announcements

The Chairman and Cllr. Grossmith attended training on the National Planning Policy Framework and had received some useful slides that they would share with the committee.

6. Consultation on Planning Applications

DC/26/0199

2 Cutlers Croft Nep Town Road Henfield West Sussex BN5 9EL

Removal of internal walls either side of the opening into the kitchen, installation of a new kitchen and flooring. (Listed Building Consent).

Mr R Flint

No Objection - All approve, subject to Conservation Officer's Report.

DC/26/1395

Bottings Farm London Road Henfield West Sussex BN5 9AD

Relaying of the roof, replacement of windows and doors, installation of 3no. dormer windows, 4no. rooflights and internal alterations. (Householder Application).

Mr Lynch and Dr McDonnell Lynch

No Objection - All approve, subject to Conservation Officer's Report.

DC/26/1396

Bottings Farm London Road Henfield West Sussex BN5 9AD

Relaying of the roof, replacement of windows and doors, installation of 3no. dormer windows, 4no. rooflights and internal alterations. (Listed Building Consent).

Mr Lynch and Dr McDonnell Lynch

No Objection - All approve, subject to Conservation Officer's Report.

7. Appeals

1. DC/26/0717, Appeal No. 6016060 – Circulated 22.09.2026.
Erection of a two-storey rear extension. - Deadline 14th October 2026.
Cibses Cottage, Kidders Lane Henfield, West Sussex, BN5 9AB
Mr Sean Bidwell -This was noted.
2. DC/26/0041, Appeal No. 6006961 – Circulated 24.09.26.
The development proposed is erection of up to 9 self-build dwellings.
Paddock north of Spring Acres, West End Lane Henfield, West Sussex BN5 9RE
Mr T Tingey
The appeal is dismissed. – This was noted

8. Neighbourhood Plan and Local Plan

21st October 2026 – Cllr R Shaw attending HDC Local Plan Hearing, Matter 6e: HA9: Henfield: Site HNF3. The hearing has been moved to the afternoon, and the Chairman believes Taylor Wimpey and ecologist Libby Morris will be speaking.

9. Correspondence

1. HDC - National changes to planning - implementation of the National Scheme of Delegation – Circulated 22.09.26 - this was noted.
2. HALC - Environmental Delivery Plan – Circulated 21.09.26 – this was noted.

10. Any other Urgent Matters to be raised by Councillors.

National Planning Policy Framework:

The Chairman and Cllr. Grossmith shared details of the NPPF training. Their interpretation of the information presented was that the NPPF supports the developers and there is not much that affects how the Parish Council acts. In general, it is more to do with the interaction between the central government and the District Council.

Things to note were:

- The definition of Green Belt and Grey Belt has changed; green belt being protected and grey belt being available to developers.
- Land abutting the built-up area boundary is more susceptible to new development than areas with no surrounding developments.
- Design statements for local developments and how they are delivered are important. Sustainability and design will carry a lot of weight.

The conclusion was that when it comes to future development it would be unlikely to stop the development, but it would be possible to influence the design.

Sustainable transport and access were discussed at the training. Developments are more likely where there are good transport links, i.e. train stations. Which is in favour of Henfield, as there are no train links, and poor public transport options.

Cllr Grossmith noted that at the training it was inferred that updates to design statements would not be inspected and it would be an idea to review and update them. He would follow up with the training provider to confirm that this is the case.

Infrastructure Development Plan:

Cllr. Goodyear informed the committee that they would be recommencing work on the IDP, together with Cllr Jones and would seek input from the community, with a view to the plan being published.

It was noted that when plans were established, they would require business or project plans from potential bidders, and these would need to go before both the Plans Advisory and Finance Risk and Change Committees.

11. Date of Next Meeting

Thursday 22nd October 2026

The meeting closed at 7.39pm