



Henfield Parish Council

Meeting of the Children and Young People Committee held on
Monday 13th July 2026 at 7.30pm in the Henfield Hall.

Present: Cllrs S Leader (Chairman), A Willard, D Jemmett, G Perry, E Goodyear, F Ayres

In attendance: Mrs H Boosey (Parish Administrator – PA), two representatives from the Youth Club

1 Declaration of Members' Interests

Cllr Jemmett declared an interest in Item 9 as he is the Treasurer of the Youth Club.

2 Apologies

There were none.

3 Approval of minutes of meeting 8th June 2026

Approved. Signed and dated by the Chairman.

4 Matters Outstanding

To receive the report circulated before the meeting.

There was a brief discussion about the RoSPA reports circulated before the meeting with no urgent works required. The Works officers will continue to monitor the play areas and make repairs when required. Cllr Leader enquired about the repairs to the accessible roundabout on the Kings Field which will be completed as soon as the weather conditions are suitable.

7.35pm Cllr Ayres joined the meeting.

There were no other questions about the report.

The Chairman adjourned the meeting.

OPEN FORUM

It was agreed that the representatives from the Youth Club would speak to the committee under Item 9 on the agenda.

The Chairman reconvened the meeting.

5 Chairman's Announcements

Cllr Leader attended a musical tea at St Peter's School as a thank you for the Bike Bus and was able to share an update with the school on Active Travel.

Cllr Leader and Cllr Perry attended a tour of the new inclusive play equipment at Horsham Park organised by Access Henfield. Horsham District Council have also installed a sensory garden and several low ticket inclusive items such as a sign language board, which could be adopted in Henfield play areas. Cllr Leader suggested that we work with Access Henfield to determine which equipment might be added to Henfield play areas.

6 Youth Engagement

1. Update from meeting with Steyning Grammar School

Cllrs Leader and Willard attended a meeting with the Headteacher at Steyning Grammar Senior School to discuss youth engagement. All parties agreed that it was a very useful and informative first meeting and that regular open dialogue with the school will be beneficial. The Headteacher of the Towers Lower School who was unable to attend the meeting is also keen to be involved. The school have their own Youth Forum and the Headteacher agreed that he would look into whether they could be involved.

7 Skate Park

1. To agree next steps based on Working Group feedback.

Cllrs Leader and Grossmith met with a local civil engineer who attended the Skate Park site with them and advised to dig two inspection pits, one at the side of the Skate Park and another at one end. Photographs of these pits could then be analysed by an experienced Skate Park contractor to determine how the foundations were constructed and how to proceed with improvements. The

timing of this work is to be determined depending on the weather, school holidays and current planned events.

2. Street Art Wall

Supplies have been ordered and the Works Team will begin work as soon as possible.

3. Scoot Jam

The three Scoot Jam event options were circulated before the meeting and there followed a discussion about the available dates and the three different options available. It was agreed that a lunchtime/afternoon event would be preferred.

It was **PROPOSED** by Cllr Perry, **SECONDED** by Cllr Goodyear and **VOTED ALL IN FAVOUR** to hold a Scoot Jam (Option B - £595) at the Skate Park on Sat 29 August 2026.

AP: PA to determine how much of her time might be involved in promoting this event.

AP: PA to check the age range of users insured for the Scoot Jam.

AP: PA to liaise with the Youth Club regarding possible use of facilities and refreshments on the day.

AP: PA to organise publicity of the event as a priority before the end of the school term.

8 Basketball Court/ Multi-sport court

1. To discuss potential improvements to the basketball/multi-sports court on the King's Field.

PA confirmed that there is a full basketball court available for hire at Henfield Leisure Centre.

The Chair invited the Youth Club representatives to speak to the committee.

9 Youth Club

1. To consider the request for transport to a theme park.

The Youth Club representatives explained that the planned outing to Southwater Park had been cancelled due to health and safety concerns about the water quality at the park. A new trip has been proposed but the cost of transport is higher due to the distance. The Youth Club have asked for assistance from the Community Bus Fund for this trip.

After some discussion it was **PROPOSED** by Cllr Goodyear, **SECONDED** by Cllr Willard and **AGREED FIVE IN FAVOUR WITH ONE ABSTENTION** to approve up to £400 towards the cost of transport for this trip.

8.20pm The Youth Club representatives left the meeting

AP: PA to undertake a review of the Community Transport booking process

2. To consider funding request from the Youth Club.

A funding request has been received from the Youth Club following on from the agreement made by this committee on 12th November 2025 to provide a grant for youth work provision subject to a formal request. There was a brief discussion about the scheduling of payments.

It was **PROPOSED** by Cllr Ayres, **SECONDED** by Cllr Willard and **FIVE AGREED WITH ONE ABSTENTION** to approve a grant of £5,000 to the Youth Club for the financial year 2026/2027 to support youth work provision, to be paid as a lump sum.

10 Future Projects 26/27

1. Chessbrook Green refurbishment

A date was agreed for the committee to visit the Chessbrook Green play area to discuss improvement opportunities.

AP: PA to invite representatives from Access Henfield.

11 Clerk's Report

1. Financial update

At the end of June 2026, the committee were 25% through the financial year and have spent 0% of their budget.

2. Any further updates

There were none.

12 Any other urgent matters to be raised by councillors

There were none.

13 Date and time of next meeting

14th September 2026 at 7.30pm

Meeting Closed at 8.55pm