

HENFIELD PARISH COUNCIL - FINANCE RISK & CHANGE GOVERNANCE COMMITTEE

Notice of a meeting of the Finance Risk & Change Governance Committee to be held on Wednesday 15th July 2026 at 10:30am in the Committee Room at The Henfield Hall.

1. **DECLARATION OF MEMBERS' INTERESTS**
2. **APOLOGIES**
3. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 17th JUNE 2026**
4. **MATTERS ARISING**

The Chairman adjourned the meeting.

OPEN FORUM

The Chairman reconvened the meeting.

5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **MOTION: TO APPROVE THE DATA RETENTION & DISPOSAL POLICY**
7. **MOTION: TO APPROVE THE PRIVACY NOTICE**
8. **MOTION: TO APPROVE THE STAFF PRIVACY POLICY**
9. **MOTION: TO APPROVE THE SETTING UP OF A WORKING GROUP TO CONSIDER THE INFRASTRUCTURE DELIVERY PLAN & CIL FUNDING**
10. **FINANCE**
 - a) Confirmation of Reconciliation of Bank Accounts (June).
Each signed and dated by two Councillors.
 - b) Internal Controls (To Include Audit Check of Expenditure in June).
Each signed and dated by two Councillors.
11. **ANY OTHER URGENT MATTERS TO BE RAISED BY COUNCILLORS**

To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders s.3 (d) to exclude the press and public on the grounds that the confidential matters to be discussed under item 12 below would be prejudicial in the public interest.
12. **PARISH COUNCIL STAFFING**
13. **DATE OF NEXT MEETING**

16th September 2026.



Clerk to Henfield Parish Council

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