



HENFIELD PARISH COUNCIL PLANS ADVISORY COMMITTEE

Meeting of the Plans Advisory Committee held on Thursday 25th June 2026 at 7:00pm in the Henfield Hall.

Present: Cllrs R Shaw (Chairman), D Grossmith, M Andrews, F Ayres, M Chandler and J Jones.

In Attendance: Mrs B Samrah (Parish Administrator – PA).

MINUTES

1. Declaration of Members' Interests

There were none.

2. Apologies

Were received from Cllrs E Goodyear.

3. Approval of Minutes of the meeting held on 4th June 2026

These were approved by all. The Chairman signed and dated them.

4. Matter Arising

There were none.

The Chairman adjourned the meeting.

Open Forum

There were no members of the public present.

The Chairman reconvened the meeting.

5. Chairman's Announcements

The Chairman said that there had already been a considerable amount of work completed in revisiting the Neighbourhood Plan (NHP) and that he had sent details to HDC several months ago and had received no response but he was also aware that the new Local Plan was a priority for HDC. There was some discussion on NHP including the importance of maintaining CIL contribution at 25% with a current NHP whereas without it, it would reduce to 15%.

It was agreed that the Chairman would phone the Senior Neighbourhood Planning Officer to ask his advice on the Council's next steps, he would then consider speaking with a consultant.

ACTION POINT: The Chairman would speak with Senior Neighbourhood Planning Officer and if that was not helpful then he would look at consultants who may be able to assist.

6. Consultation on Planning Applications

DC/26/0717

Cibses Cottage Kidders Lane Henfield West Sussex BN5 9AB

Erection of a two-storey rear extension.

Sean Bidwell

No Objection – All Agreed.

DC/26/0733

Bottings Farm London Road Henfield West Sussex BN5 9AD

Demolition of existing outbuilding and erection of a replacement outbuilding.

Mr and Mrs Lynch

No Objection – All Agreed.

DC/26/0791

Wychwood Faircox Lane Henfield West Sussex BN5 9PD

Removal of Condition 7 of previously approved application DC/24/1734 (Demolition of existing dwelling, garage & physiotherapy pool room and erection of a replacement dwelling with physiotherapy pool building) relating to water neutrality. Variation of Condition 1 of DC/24/1734 for amendments to width, pool siting, fenestration and materials.

Mr and Mrs Sean Preston

No Objection – all agreed.

DC/26/0792

26 Mill Drive Henfield West Sussex BN5 9RY

Erection of side dormer window and erection of a garden room.

Gemma Cherriman

This committee has no objection in principle to this planning application subject to understanding that suitable materials are used in the construction of the outbuilding because of its proximity to the Henfield Common.

7. Appeals

There were none.

8. Neighbourhood Plan

This was covered earlier under Chairman's Announcements.

9. Correspondence

- 1 HDC - Weekly List of planning compliance cases received 1-7 June 2026 – This was noted.
- 2 HDC – Weekly List of planning compliance cases received 8-14 June 2026 - This was noted.
- 3 HDC - Withdrawal of Enforcement Notice - EN/20/0610 – Downsview - This was noted.
- 4 HDC - Applications Determined – 5-11 June 2026 – This was noted.
- 5 HDC – “Horsham District 2045” the new Local Plan – This was noted.

10. Any other Urgent Matters to be raised by Councillors

There was much discussion over registering interest in Community Assets. Details about the George Hotel and the White Hart were discussed along with a number of other buildings that might be considered including the Guide Hut, Public Toilets, Haven, Youth Club, Cricket Club, Henfield Hall and the Plough. It was agreed that the Chairman would speak with Cllr Goodyear on her return from holiday to decide where this should be considered.

ACTION POINT: The Chairman would liaise with Cllr Goodyear on her return to decide on the way forward.

11. Date of Next Meeting

Thursday 16th July 2026.

The meeting closed at 7.55pm.